



# SELECTION & CONSTITUTIONAL REVIEW COMMITTEE

Notice of a Meeting, to be held in the Council Chamber - Ashford Borough Council on  
**Thursday, 29th September, 2022 at 6.00 pm.**

---

The Members of the Selection & Constitutional Review Committee are:-

Councillor Clarkson (Chairman)  
Councillor Bartlett (Vice-Chairman)

Cllrs. Barrett, Chilton, Farrell, Feacey, Forest, Harman, Hayward, Howard-Smith,  
Meaden and Ovenden

## Agenda

### Page Nos.

- |  |          |
|--|----------|
| <b>1. Apologies/Substitutes</b>  |          |
| To receive Notification of Substitutes in accordance with Procedure Rule 1.2(c)                            |          |
| <b>2. Declarations of Interest</b>   | 1 - 2    |
| To declare any interests which fall under the following categories, as explained on the attached document: |          |
| a) Disclosable Pecuniary Interests (DPI)   |          |
| b) Other Significant Interests (OSI)   |          |
| c) Voluntary Announcements of Other Interests  |          |
| See Agenda Item 2 for further details  |          |
| <b>3. Minutes</b>  | 3 - 20   |
| To approve the Minutes of the Meeting of this Committee held on the 30 <sup>th</sup> June 2022.            |          |
| <b>4. Community Governance Review – Final Recommendations</b>  | 21 - 78  |
| <b>5. Interim Review of Parliamentary Polling Districts and Places 2022</b>                                | 79 - 102 |
-

21<sup>st</sup> September 2022

---

Queries concerning this agenda? Please contact Member Services

Telephone 01233 330349 Email: [membersservices@ashford.gov.uk](mailto:membersservices@ashford.gov.uk)

Agendas, Reports and Minutes are available on: [www.ashford.gov.uk/committees](http://www.ashford.gov.uk/committees)

## Declarations of Interest (see also “Advice to Members” below)

- (a) **Disclosable Pecuniary Interests (DPI)** under the Localism Act 2011, relating to items on this agenda. The nature as well as the existence of any such interest must be declared, and the agenda item(s) to which it relates must be stated.

A Member who declares a DPI in relation to any item will need to leave the meeting for that item (unless a relevant Dispensation has been granted).

- (b) **Other Significant Interests (OSI)** under the Kent Code of Conduct relating to items on this agenda. The nature as well as the existence of any such interest must be declared, and the agenda item(s) to which it relates must be stated.

A Member who declares an OSI in relation to any item will need to leave the meeting before the debate and vote on that item (unless a relevant Dispensation has been granted).

However, prior to leaving, the Member may address the Committee in the same way that a member of the public may do so.

- (c) **Voluntary Announcements of Other Interests** not required to be disclosed under (a) and (b), i.e. announcements made for transparency alone, such as:

- Membership of amenity societies, Town/Community/Parish Councils, residents' groups or other outside bodies that have expressed views or made representations, but the Member was not involved in compiling or making those views/representations, or
- Where a Member knows a person involved, but does not have a close association with that person, or
- Where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position.

[Note: Where an item would be likely to affect the financial position of a Member, relative, close associate, employer, etc.; OR where an item is an application made by a Member, relative, close associate, employer, etc., there is likely to be an OSI or in some cases a DPI. ALSO, holding a committee position/office within an amenity society or other outside body, or having any involvement in compiling/making views/representations by such a body, may give rise to a perception of bias and require the Member to take no part in any motion or vote.]

### **Advice to Members on Declarations of Interest:**

- (a) Government Guidance on DPI is available in DCLG's Guide for Councillors, at [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/5962/2193362.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/5962/2193362.pdf)
- (b) The Kent Code of Conduct was adopted by the Full Council on 19 July 2012, and a copy can be found in the Constitution alongside the Council's Good Practice Protocol for Councillors dealing with Planning Matters. See <https://www.ashford.gov.uk/media/2098/z-word5-democratic-services-constitution-2019-constitution-of-abc-may-2019-part-5.pdf>
- (c) Where a Member declares a committee position or office within, or membership of, an outside body that has expressed views or made representations, this will be taken as a statement that the Member was not involved in compiling or making them and has retained an open mind on the item(s) in question. If this is not the case, the situation must be explained.

**If any Member has any doubt about any interest which he/she may have in any item on this agenda, he/she should seek advice from the Director of Law and Governance and Monitoring Officer, or from other Solicitors in Legal and Democracy as early as possible, and in advance of the Meeting.**

This page is intentionally left blank



## Selection and Constitutional Review Committee

Minutes of a Meeting of the Selection and Constitutional Review Committee held in the Council Chamber, Civic Centre, Tannery Lane, Ashford on the **30<sup>th</sup> June 2022**.

### **Present:**

Cllr. Clarkson (Chairman);  
Cllr. Bartlett (Vice-Chairman);

Cllrs. Farrell, Feacey, Forest, Harman, Hayward, Howard-Smith, Meaden, Ovenden, C Suddards.

In accordance with Procedure Rule 1.2 (c) Councillor C Suddards attended as Substitute Member for Councillor Chilton.

### **Apologies:**

Cllrs. Barrett, Chilton.

### **Also Present:**

Cllrs. Burgess, Shorter, Wright.

Solicitor to the Council and Monitoring Officer, Principal Solicitor (Strategic Development) and Deputy Monitoring Officer, Member Services Manager.

## **70 Minutes**

### **Resolved:**

**That the Minutes of the Meeting of this Committee held on the 3<sup>rd</sup> May 2022 be approved and confirmed as a correct record.**

## **71 Background and Principles of Political Balance and Administrative Structure and Changes to Committee Membership**

The Member Services Manager introduced the report which presented the Political Balance for the Authority for the remainder of the 2022/23 Municipal Year and other constitutional matters that needed to be recommended to the Meeting of the Full Council on the 21<sup>st</sup> July 2022. There was a change to the Balance following the decision of Councillor Knowles to leave the Conservative Group and become an Independent Councillor. The Balance calculations contained in the Appendix to the report had been agreed by Group Leaders.

The Chairman advised that since the publication of the original report Councillor Pickering had decided not to take on the post of Member Champion for Armed Forces

and the Military Covenant and that would pass to Councillor Feacey and be combined with his Member Champion post for Civic and Ceremonial Liaison.

Members pointed out a couple of typos in the document which would be amended in the final version.

**Recommended:**

- That**
- (i) the Political Balance of the Authority at Appendix A to these Minutes be adopted, subject to the Council agreeing that the requirements of the Political Balance Regulations be not applied to the Membership of the Joint Transportation Board, Appeals Panels, Standards Committee and the Sub Committees of the Licensing and Regulatory Committees established under the Licensing Act 2003 and the Gambling Act 2005.**
  - (ii) the following Committees be constituted for the Municipal Year as detailed in Part 3 of the Constitution:**
    - Appeals**
    - Appointments**
    - Audit**
    - Investigation and Disciplinary**
    - Joint Arrangements – Joint Transportation Board**
    - Licensing**
    - Overview and Scrutiny**
    - Planning**
    - Regulatory**
    - Selection and Constitutional Review**
    - Standards**
  - (iii) the remaining seats on the Licensing and Regulatory Committees be allocated to Councillors Michael and Walder.**
  - (iv) the changes in Committee membership for the remainder of 2022/23 as notified by Group Leaders, at Appendix B to these Minutes, be noted.**
  - (v) the membership of Cabinet Boards, Advisory Committees and Task Groups for the remainder of 2022/23, as set out in Appendix C to these Minutes, be noted.**
  - (vi) the make-up of the Cabinet for the remainder of 2022/23 be noted.**
  - (vii) Councillor Peter Feacey be appointed as Member Champion for Armed Forces and the Military Covenant and Civic and Ceremonial Liaison.**

## **72 Amending the Constitution to Reflect Improved Procedures Implemented During the Coronavirus Pandemic 2020-22.**

The Principal Solicitor (Strategic Development) and Deputy Monitoring Officer introduced his report which sought the permanent retention of some new or revised procedures that were introduced during the Coronavirus pandemic. This was in the interests of increased efficiency, continued public health and improved public involvement in decision making.

Members said they particularly welcomed the increased flexibility for members of the public who wanted to attend meetings physically and deliver their speeches in person, to not have to submit speeches in advance and to a 400 word limit.

### **Recommended:**

- That**
- (i) the changes to the Council's Constitution as set out in paragraphs 8-11, 18, 19, 23 and 24 of the report be adopted.**
  - (ii) the Monitoring Officer and Deputy Monitoring Officer be authorised to make any necessary consequential changes to the wording of the Constitution (including all of its Parts, Articles, Appendices, Rules, Codes, Protocols, Schemes etc.) to give full effect to the above.**
  - (iii) the intention of the Chairman of the Planning Committee and Officers to operate the procedures recommended in this report for the next meeting of the Planning Committee on 13th July 2022 be noted.**

## **73 Notice of Forthcoming Updates and Re-Presentation of the Constitution**

The Solicitor to the Council and Monitoring Officer introduced his report which advised of two separate work streams to improve the presentation of the Council's Constitution. These related to more accurately reflecting the current legislation around Executive arrangements and a general "healthcheck" of the Constitution in terms of rationalising information and presenting it in a more modern way. Group Leaders would be consulted in the autumn on reformatted sections of the Constitution with a view to presenting a final version to this Committee in time for adoption prior to the election of the new Council in May 2023.

### **Resolved:**

- That**
- (i) the report be received and noted.**
  - (ii) Members be informed when updated provisions on the Executive arrangements are finalised.**

- (iii) Group Leaders to be consulted on proposals for rationalisation and re-presentation of the Constitution following the proposed “healthcheck” exercise and a further report be presented to this Committee in the New Year in time for adoption of the Constitution by the Council prior to the elections on May 2023.**

---

Queries concerning these Minutes? Please contact Member Services:  
Telephone: 01233 330349 Email: [membersservices@ashford.gov.uk](mailto:membersservices@ashford.gov.uk)  
Agendas, Reports and Minutes are available on: <https://ashford.moderngov.co.uk>

**APPENDIX A**  
**(Minute No. 71/6/22 refers)**

**THE POLITICAL BALANCE CALCULATION**  
**JULY 2022**

**A.1 All Committees to which balance applies**

	Committee	Seats/Committee		<i>Total Seats</i>
1 x 12	Overview and Scrutiny	12	=	12
1 x 14	Planning	14	=	14
1 x 13	Licensing	13	=	13
1 X 13	Regulatory	13	=	13
1 x 12	Selection	12	=	12
1 x 8	Audit	8	=	8
1 x 5	Appointments	5	=	5
<b>Total</b>				<u><b>77</b></u>

**B. Percentage of group in relation to total membership of the authority**

47 members = %

23 Conservative	=	48.396
11 Ashford Independent	=	23.404
6 Labour	=	12.766
4 Green	=	8.5107

Note:

1 Independent	2.123
1 Independent	2.123
1 Independent	2.123

---

**100**

### C.1 Allocation of Seats on Committees in proportion to Group strength

<i>Committee</i>	<b>Con</b>	<b>AI</b>	<b>Lab</b>	<b>Green</b>	<b>To Be Allocated</b>	<b>Total</b>
1 x 12 O&S	6	3	2	1	0	12
1 x 14 Planning	7	3	2	2	0	14
1 x 12 Selection	6	3	2	1	0	12
1 x 13 Licensing	6	3	1*	1	2*	13
1 x 13 Regulatory	6	3	1*	1	2*	13
1 x 8 Audit	4	2	1	1	0	8
1 x 5 Appointments	3	1	1	0	0	5
<b>Totals</b>	<b>38 (37.681)</b>	<b>18 (18.021)</b>	<b>10* (9.830)</b>	<b>7 (6.533)</b>	<b>4*</b>	<b>77</b>

\* Under the draft calculation the Labour Group had been allocated 12 seats when their overall entitlement across all Committees is 10. All other Groups have received their overall entitlement to seats. There was therefore a need for the Labour Group to gift two of their allocated seats to Independent Members. The Labour Group have offered their seats on the Licensing Committee and Regulatory Committee.

There is one seat to be allocated on each of the Licensing and Regulatory Committees. All other Groups have received their overall entitlement to seats so it is proposed to offer these seats to an Independent Member.

### C.2 Allocation of seats on all ordinary Committees to achieve overall proportionality

**Political Group entitlement in relation to all seats: 77**

<b>Conservative</b>	<b>37.681</b>	<b>=</b>	<b>38</b>
<b>Ashford Independent</b>	<b>18.021</b>	<b>=</b>	<b>18</b>
<b>Labour</b>	<b>9.830</b>	<b>=</b>	<b>10</b>
<b>Green</b>	<b>6.533</b>	<b>=</b>	<b>7</b>

**Total** **73**

<b>1 Independent</b>	<b>=</b>	<b>2</b>
<b>1 Independent</b>	<b>=</b>	<b>2</b>
<b>1 Independent</b>	<b>=</b>	<b>0</b>

**Total** **77**

**D. Committees to which balance will not apply either as a direct result of joint arrangements or the Council agreeing, i.e. no member votes against this arrangement, on each occasion the Council adopts a revised political balance for the Authority.**

*1 x 15	Appeals	3 Members per meeting drawn on rota from a panel of 15 Members	=	3
x 1 x 7	Joint Transportation Board		=	7
*1 x 3	Licensing (3 Member Panels)		=	3
*1 x 3	Regulatory (3 Member Panels)		=	3

\* Council's choice as to whether balance will apply to this Committee. **This may only happen if no member votes against this arrangement.**

x Due to the Joint Arrangements and the manner in which seats are allocated by the Kent County Council, it is impossible to have a balanced allocation of seats.

Committee	Con	AI	Lab	Green	Ind	Total
<b>*1 x 15 Appeals</b>	<b>7</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>15</b>
<b>x1 x 7 Joint Transportation</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>1</b>		<b>7</b>
<b>**1 x 8 Standards</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>1</b>		<b>8</b>

\* That the requirements of the 'Political Balance' regulations be not applied to the membership of the Appeals and the Licensing and Regulatory Panels of 3 Members which are drawn for each meeting.

\*\* Standards – broadly politically balanced as membership is based on posts.

## APPENDIX B

### MEMBERSHIP OF COMMITTEES, PANELS, TASK GROUPS AND BOARDS INCLUDING CHAIRMEN AND VICE-CHAIRMEN

On the basis of the draft Political Balance Calculation agreed with Group Leaders the entitlement to seats is set out below.

The Committee may wish to confirm the proposed identities of the Chairmen and Vice-Chairmen of each Committee, for appointment in accordance with the Constitution, by the Full Council.

#### Overview and Scrutiny Committee (12 Members)

Members of the Cabinet may not be appointed to this Committee

<b>Conservative (6)</b>	<b>Ashford Independent (3)</b>	<b>Labour (2)</b>	<b>Green (1)</b>
Barrett	Hayward	Chilton (VCh)	Meaden
Blanford	Ledger	Farrell	
Brooks	Ovenden (Ch)		
Burgess			
Howard-Smith			
Mulholland			

#### Audit Committee (8 Members)

<b>Conservative (4)</b>	<b>Ashford Independent (2)</b>	<b>Labour (1)</b>	<b>Green (1)</b>
Buchanan (VCh)	Hayward	Spain	Wright
Krause (Ch)	Smith		
Mulholland			
Shorter			



**Planning Committee (14 Members) (plus 1 ex-officio)**

**Training is compulsory for anyone sitting on the Planning Committee.**

<b>Conservative (7)</b>	<b>Ashford Independent (3)</b>	<b>Labour (2)</b>	<b>Green (2)</b>
Blanford (VCh)	Harman	Chilton	Campkin
Burgess (Ch)	Ovenden	Spain	Meaden
Forest	Sparks		
Howard			
Iliffe			
Mulholland			
Shorter			
Bell (EO)			

**Selection & Constitutional Review Committee (12 Members)**

<b>Conservative (6)</b>	<b>Ashford Independent (3)</b>	<b>Labour (2)</b>	<b>Green (1)</b>
Barrett	Harman	Chilton	Meaden
Bartlett (VCh)	Hayward	Farrell	
Clarkson (Ch)	Ovenden		
Feacey			
Forest			
Howard-Smith			

### **Licensing Committee (13 Members)**

Group Leaders are reminded of the importance of nominating Members who are available to attend day-time hearings of the Licensing Sub-Committee.

**Training is compulsory for anyone sitting on the Licensing Committee.**

<b>Conservative (6)</b>	<b>Ashford Independent (3)</b>	<b>Labour (1)</b>	<b>Green (1)</b>	<b>Independent (2*)</b>
Buchanan	Ledger	L Suddards	Wright	Michael
Burgess	Rogers			Walder
Feacey	Smith			
Howard (Ch)				
Krause (VCh)				
Pickering				

\*Seats allocated to Independent Members as all other Groups had received their allocation across all Committees as part of the Political Balance calculation.

### **Regulatory Committee (13 Members)**

Group Leaders are reminded of the importance of nominating Members who are available to attend day-time hearings of the Licensing Sub-Committee.

**Training is compulsory for anyone sitting on the Licensing Committee.**

<b>Conservative (6)</b>	<b>Ashford Independent (3)</b>	<b>Labour (1)</b>	<b>Green (1)</b>	<b>Independent (2*)</b>
Buchanan	Ledger	L Suddards	Wright	Michael
Burgess	Rogers			Walder
Feacey	Smith			
Howard (Ch)				
Krause (VCh)				
Pickering				

\*Seats allocated to Independent Members as all other Groups had received their allocation across all Committees as part of the Political Balance calculation.

### Appointments Committee (5 Members)

<b>Conservative (3)</b>	<b>Ashford Independent (1)</b>	<b>Labour (1)</b>	<b>Green (0)</b>
Feacey	Ovenden	Chilton	
Clarkson (Ch)			
Pickering (VCh)			

### Appeals Committee (15 Members – 3 Members to be drawn per meeting)

Members should not be a Member of the Cabinet. Group Leaders are reminded of the importance of nominating Members who are available to attend day-time meetings.

<b>Conservative (7)</b>	<b>Ashford Independent (4)</b>	<b>Labour (2)</b>	<b>Green (1)</b>	<b>Independent (1)</b>
Blanford	T Heyes	Anckorn	Campkin	Knowles
Burgess	Ledger	L Suddards		
Howard	Sparks			
Krause	Turner			
Link				
Mulholland				
Wedgbury				

### Investigation & Disciplinary Committee (15 Members – 3 Members to be drawn per meeting)

To include at least one Member of the Cabinet, Group Leaders and the Chairmen of the Overview & Scrutiny and Audit Committees.

<b>Conservative (7)</b>	<b>Ashford Independent (4)</b>	<b>Labour (2)</b>	<b>Green (1)</b>	<b>Independent (1)</b>
Bartlett	Cornish	Anckorn	Campkin	Knowles
Mrs Bell	Ovenden	Chilton		
Bell	Sparks			
Blanford	Turner			
Clarkson				
Feacey				
Krause				

### Standards Committee (8 Members)

Broadly Politically Balanced. Should include at least one Member of the Cabinet plus the Chairman and Vice-Chairman of the Overview & Scrutiny Committee.

<b>Conservative (4)</b>	<b>Ashford Independent (2)</b>	<b>Labour (1)</b>	<b>Green (1)</b>
Mrs Bell (Ch)	Ovenden	Chilton	Meaden
Buchanan	Turner		
Pickering			
Shorter (VCh)			

### Joint Transportation Board (7 Members)

<b>Conservative (3)</b>	<b>Ashford Independent (2)</b>	<b>Labour (1)</b>	<b>Green (1)</b>
Feacey	Cornish	C Suddards	Meaden
B Heyes (Ch)	T Heyes		
Krause			

### Community Grants Panel (7 Members)

<b>Conservative (3)</b>	<b>Ashford Independent (2)</b>	<b>Labour (1)</b>	<b>Green (1)</b>
Feacey	Pauley	L Suddards	Nilsson
Forest (VCh)	Smith		
Link (Ch)			

### Joint Consultative Committee (6 Members) – At least one Member from each Group – the remainder from the administration.

Membership is to include the Leader and/or appropriate Portfolio Holder.

<b>Conservative (3)</b>	<b>Ashford Independent (1)</b>	<b>Labour (1)</b>	<b>Green (1)</b>
Mrs Bell	Smith	L Suddards	Wright
Mulholland			
Pickering (Ch)			

### Member Training Panel (8 Members)

<b>Conservative (4)</b>	<b>Ashford Independent (2)</b>	<b>Labour (1)</b>	<b>Green (1)</b>
Mrs Bell (VCh)	Pauley	Spain	Wright
Blanford	Smith		
Howard			
Pickering (Ch)			

### Local Government and Polling Districts Task Group (10 Members)

<b>Conservative (5)</b>	<b>Ashford Independent (2)</b>	<b>Labour (1)</b>	<b>Green (1)</b>	<b>Independent (1)</b>
Bell (Ch)	Rogers	Anckorn	Meaden	Michael
Blanford	Sparks			
B Heyes				
Mulholland (VCh)				
Wedgbury				

### Local Plan & Planning Policy Task Group (11 Members)

<b>Conservative (5)</b>	<b>Ashford Independent (3)</b>	<b>Labour (1)</b>	<b>Green (1)</b>	<b>Independent (1)</b>
Bartlett (Ch)	Harman	Spain	Wright	Walder
Bell (VCh)	Ledger			
Mrs Bell	Sparks			
Blanford				
B Heyes				

### Trading and Enterprise Board (4 Members and 1 Observer)

<b>Conservative (4)</b>
Bell (Ch)
Forest
Pickering
Shorter

\* Councillor Ovenden to be appointed as Observer.

\*\* Councillor Bell (as Chairman) to be the Shareholder Representative under the Articles of Association of the Trading Companies.

## APPENDIX C

### MEMBERSHIP OF CABINET BOARDS AND ADVISORY COMMITTEES FOR 2022/23

The following are set out for information only.

#### Boards

#### Ashford Strategic Delivery Board (6 Members)

<b>Conservative</b>
<b>(6)</b>
Bell
Clarkson (Ch)
Feacey
Forest
Iliffe
Shorter

#### Regeneration, Infrastructure and Improvement Co-Ordination Board (8 Members)

<b>Conservative</b>	<b>Ashford Independent</b>	<b>Labour</b>	<b>Green</b>
<b>(6)</b>	<b>(1)</b>	<b>(1)</b>	<b>(0)</b>
Clarkson (Ch)	Ovenden	Spain	
Feacey			
Forest			
Iliffe (VCh)			
Shorter			
Webb			

### **Economic Regeneration & Investment Board (6 Members)**

<b>Conservative (5)</b>	<b>Ashford Independent (1*)</b>	<b>Labour (0*)</b>	<b>Green (0*)</b>
Bartlett (VCh)	Ovenden		
Clarkson (Ch)			
Forest			
Iliffe			
Shorter			

\*One seat allocated to the Leader of the largest Opposition Group

### **Compliance & Enforcement Board (6 Members) (plus 1 ex-officio)**

<b>Conservative (5)</b>	<b>Ashford Independent (0)</b>	<b>Labour (1)</b>	<b>Green (0)</b>
Bell (Ch)		Spain	
Buchanan			
Feacey (VCh)			
Forest			
Shorter			
Clarkson (EO)			

### **Civic and Ceremonial Programme Board (6 Members) (plus the Mayor as ex-officio)**

<b>Conservative (4)</b>	<b>Ashford Independent (1)</b>	<b>Labour (1)</b>	<b>Green (0)</b>
Burgess	Ovenden	L Suddards	
Clarkson (Ch)			
Feacey			
Forest (VCh)			
Mayor (EO)			



## Advisory Committees

### Climate Change Advisory Committee (7 Members)

<b>Conservative (4)</b>	<b>Ashford Independent (1)</b>	<b>Labour (1)</b>	<b>Green (1)</b>
Barrett (Ch)	Ledger	Anckorn	Campkin
Blanford			
Feacey (VCh)			
Mulholland			

### IT and Digital Transformation Advisory Committee (5 Members)

<b>Conservative (4)</b>	<b>Ashford Independent (1)</b>	<b>Labour (0)</b>	<b>Green (0)</b>
Bell (VCh)	Ovenden		
Forest (Ch)			
Krause			
Pickering			

This page is intentionally left blank

**Agenda Item No:**

**Report To:** Selection and Constitutional Review Committee

**Date of Meeting:** 28<sup>th</sup> September 2022

**Report Title:** Community Governance Review – Final Recommendations

**Report Author:** Paul Libreri  
**Job Title:** Electoral Services Manager

**Portfolio Holder:** Cllr Gerry Clarkson  
**Portfolio Holder for:** Legal & Democracy

**Summary:** This report sets out the final recommendations resulting from a Community Governance Review as approved by the Local Government and Polling Districts Task Group.

The report requests that the Selection and Constitutional Review Committee approves the final recommendations and agrees that they be presented to Full Council

**Key Decision:** YES/NO (delete as appropriate)

**Significantly Affected Wards:** All

**Recommendations:** The Selection and Constitutional Review Committee is asked to agree the final recommendations to be submitted to Full Council.

**Policy Overview:** The Terms of Reference for a Community Governance Review were approved by Council. Following a consultation process, final recommendations will be drawn up by the Local Government & Polling District Task Group and brought to the Selection and Constitutional Review Committee for approval. Once approved the final recommendations will be submitted to Council.

**Financial Implications:** The costs associated with the Community Governance Review will be covered from the existing Electoral Services budget.

**Legal Implications:** The Community Governance Review must be conducted in accordance with the Local Government and Public Involvement with Health Act 2007.  
*Text agreed by [title of Legal Officer] on [date]*

**Equalities Impact Assessment:** Will be carried out to assess the impact of any changes agreed.

<b>Data Protection Impact Assessment:</b>	None
<b>Risk Assessment (Risk Appetite Statement):</b>	None
<b>Sustainability Implications:</b>	None
<b>Other Material Implications:</b>	None
<b>Exempt from Publication:</b>	YES due to the confidential nature of the Selection and Constitutional Review Committee
<b>Background Papers:</b>	<ul style="list-style-type: none"> <li>• Terms of Reference - Review of Community Governance Arrangements</li> <li>• Minutes of the Local Government and Polling Districts Task Group 18<sup>th</sup> July 2022</li> </ul>
<b>Contact:</b>	paul.libreri@ashford.gov.uk – Tel: (01233)330 462

## Report Title: Community Governance Review 2022

### 1. Introduction and Background

- 1.1 The Terms of Reference for a Community Governance Review (CGR) were approved by Full Council on Thursday 21<sup>st</sup> April 2022. The purpose of the review is to address a number of anomalies arising from previous reviews to county, ward and parish boundaries held between 2015 and 2017 and to respond to requests for changes proposed by a number of parish councils. The report sets out the draft recommendations of the Community Governance Review and the consultation responses received.
- 1.2 Following a period of consultation the responses were considered by the Local Government and Polling District Task Group on 18<sup>th</sup> July 2022 and final recommendations agreed for presentation to the Selection and Constitutional Review Committee.

### 2. Mersham Parish and Sevington with Finberry Parish

- 2.1 The Local Government and Polling District Task Group propose altering the parish boundary between Mersham Parish and Sevington with Finberry Parish to place all properties on the Finberry estate in Sevington with Finberry Parish as per the map attached as **Appendix 1**.
- 2.2 The following properties would move from Mersham Parish to Sevington with Finberry Parish:

Avocet Way, Finberry	57-67 odds	TN25 7FR
Cheesemans Green Lane	Bilham Farm	TN25 7HY
Harrier Drive, Finberry	1-26 consecutive, 31, 49-58 consecutive	TN25 7GR
Kestrel Drive, Finberry	1-21 odds, 2-12 evens	TN25 7GY
Partridge Crescent, Finberry	1-9 odds, 2-16 evens	TN25 7JG
Pipin Crescent, Finberry	1-21 odds, 2-28 evens	TN25 7GL
Plover Avenue, Finberry	1-10 consecutive	TN25 7GX
Redwing Gardens, Finberry	1-31 odds, 2-46 evens	TN25 7LE
Robin Road, Finberry	1-53 odds 2-70 evens	TN25 7GP TN25 7GU
Sanderling Place, Finberry	1-4 consecutive	TN25 7JA
Shearwater Close, Finberry	1-21 consecutive	TN25 7JP
Stonechat Way, Finberry	1-29 odds, 2-40 evens	TN25 7GZ
Swift Avenue, Finberry	25-37 odds, 22-32 evens	TN25 7GD
Turnstone Place, Finberry	1-13 odds, 2-24 evens	TN25 7LB
Wagtail Walk, Finberry	2-14 evens	TN25 7GQ
Whinchat Close, Finberry	1-13 consecutive	TN25 7JW
Woodlark Close, Finberry	1-10 consecutive	TN25 7JQ

### 3 High Halden Parish and Biddenden Parish

- 3.1 The Local Government and Polling District Task Group propose altering the boundary between High Halden and Biddenden parishes to align the parish and borough ward boundaries and place all the properties in Woodlands Park and Polling District BI2 in Biddenden parish as per **the map attached as Appendix 3.**
- 3.2 The following properties would move from High Halden Parish to Biddenden Parish:

Biddenden Road	Larkins	TN30 6TE
	Caravan, Lotland Farm	TN30 6TD
	Annexe at Summer Farm	TN30 6TD
	Lotland Farm	TN30 6TD
	Summer Farm	TN30 6TD
	Greenfields House	TN30 6TD
	The Gables	TN30 6TD
	Oakwood	TN30 6TD
	Golden Corn	TN30 6TA
	The Rosary	TN30 6TA
	Ashlea House	TN30 6TA
	April Cottage	TN30 6TA
	Mobile Home at Applegarth	TN30 6TA
	Applegarth House	TN30 6TA
Blossom Close, Woodlands Park	1- 3 odds, 2-16 evens	TN27 8FB
California Way, Woodlands Park	1-22 consecutive	TN27 8DB
Cedar Lane, Woodlands Park	59 140-145 consecutive	TN27 8BT TN27 8DB
Chestnut View, Woodlands Park	1-17 consecutive, 19	TN27 8FB
Crampton House Lane	Sportsman Farm	TN30 6SY
Lime Grove, Woodlands Park	128,130,136,138,139	TN27 8DB
Willow Way, Woodlands Park	146-152 consecutive, 154-158 consecutive, 160-166 consecutive, 168-170 consecutive, 178-180 consecutive	TN27 8DB
Woodlands Lodge Park, Woodlands Park	1-12 consecutive, 14-38 consecutive	TN27 8FH

#### **4. Unparished Area – Sandyhurst Farm, Sandyhurst Lane, Downs West Ward**

- 4.1 The Local Government and Polling District Task Group propose moving the area shown in the hatched area of the **map attached as Appendix 5** into the Goat Lees Parish Ward of Boughton Aluph Parish
- 4.2 The Local Government and Polling District Task Group propose that the Council request the Local Government Boundary Commission for England make a consequential alteration to the Borough Ward boundary to move the area in the hatched area of the **map attached as Appendix 5** from Downs West Borough Ward to Goat Lees Borough Ward
- 4.3 The Local Government and Polling District Task Group propose that the Council request the Local Government Boundary Commission for England make a consequential alteration to the Kent County Council boundary to move the area in the hatched area of the map attached as Appendix 3 from Ashford Central County District to Ashford Rural West County District.

#### **5. Wye with Hinxhill Parish Council**

- 5.1 Following a request from Wye with Hinxhill Parish Council, **attached as Appendix 7**, the Local Government and Polling District Task Group propose that the number of seats on Wye with Hinxhill Parish Council be reduced from eleven to nine.

#### **6. Boughton Aluph & Eastwell Parish Council**

- 6.1 Following a request from Boughton Aluph & Eastwell Parish Council, **attached as Appendix 8**, the Local Government and Polling District Task Group propose that the distribution of seats on Boughton Aluph & Eastwell Parish Council be altered from the current:

- Boughton Aluph parish ward = 1 seat
- Goat Lees parish ward = 6 seats
- Eastwell Ward parish ward\* = 1 seat

to the proposed:

- Boughton Aluph parish ward = 2 seats
- Goat Lees parish ward = 5 seats
- Eastwell parish ward = 1 seat

## 7. Kennington Community Council – Kennington North Parish Ward

- 7.1 A submission was received from Kennington Community Council. The submission from Kennington Council is **attached as Appendix 9**. The Community Council requested that consideration be given to:
- Aligning the County Division and Borough Ward boundaries in the region of Grosvenor Road so that they follow the same course
  - Reviewing the Borough Ward boundaries so that the Community Council Ward of Kennington North is included in the Ashford Borough Council Ward
- 7.2 Changes to borough ward and county boundaries are a matter for the Local Government Boundary Commission for England (LGBCE) and are outside the remit of this review.
- 7.3 The Local Government and Polling District Task Group propose that the Council request the Local Government Boundary Commission for England to consider the request for the alteration of boundaries proposed by Kennington Community Council at the next review of borough ward boundaries.

## 8. Equalities Impact Assessment

N/A

## 9. Consultation Planned or Undertaken

- 9.1 Public notice of the Community Governance Review, inviting submissions from interested parties, was posted at the Civic Centre and on the Ashford Borough Council website. The Notice was sent to all parish councils with a request that it be displayed locally and posted on their websites. In addition to the public notice, details of proposed changes were sent directly to the relevant parish councils and any residents directly affected by a proposed change.
- The submissions from Mersham Parish Council and Sevington with Finberry Parish Council are attached as **Appendix 2**
  - The submissions from High Halden Parish Council and Biddenden Parish Council are attached as **Appendix 4**
  - Submissions on the unparished area at Sandyhurst Farm, Sandyhurst Lane are attached as **Appendix 6**
  - The submission from Wye with Hinxhill Parish Council is attached as **Appendix 7**
  - The submission from Boughton Aluph & Eastwell Parish Council is attached as **Appendix 8**
  - The submission from Kennington Community Council is attached as **Appendix 9**



## **10. Other Options Considered**

N/A

## **11. Reasons for Supporting Option Recommended**

N/A

## **12. Next Steps in Process**

- Recommendations presented to the Selection and Constitutional Review Committee for approval.
- Request for consequential alterations submitted to the Local Government Boundary Commission for England.
- Final recommendations submitted to Full Council.

## **13. Conclusion**

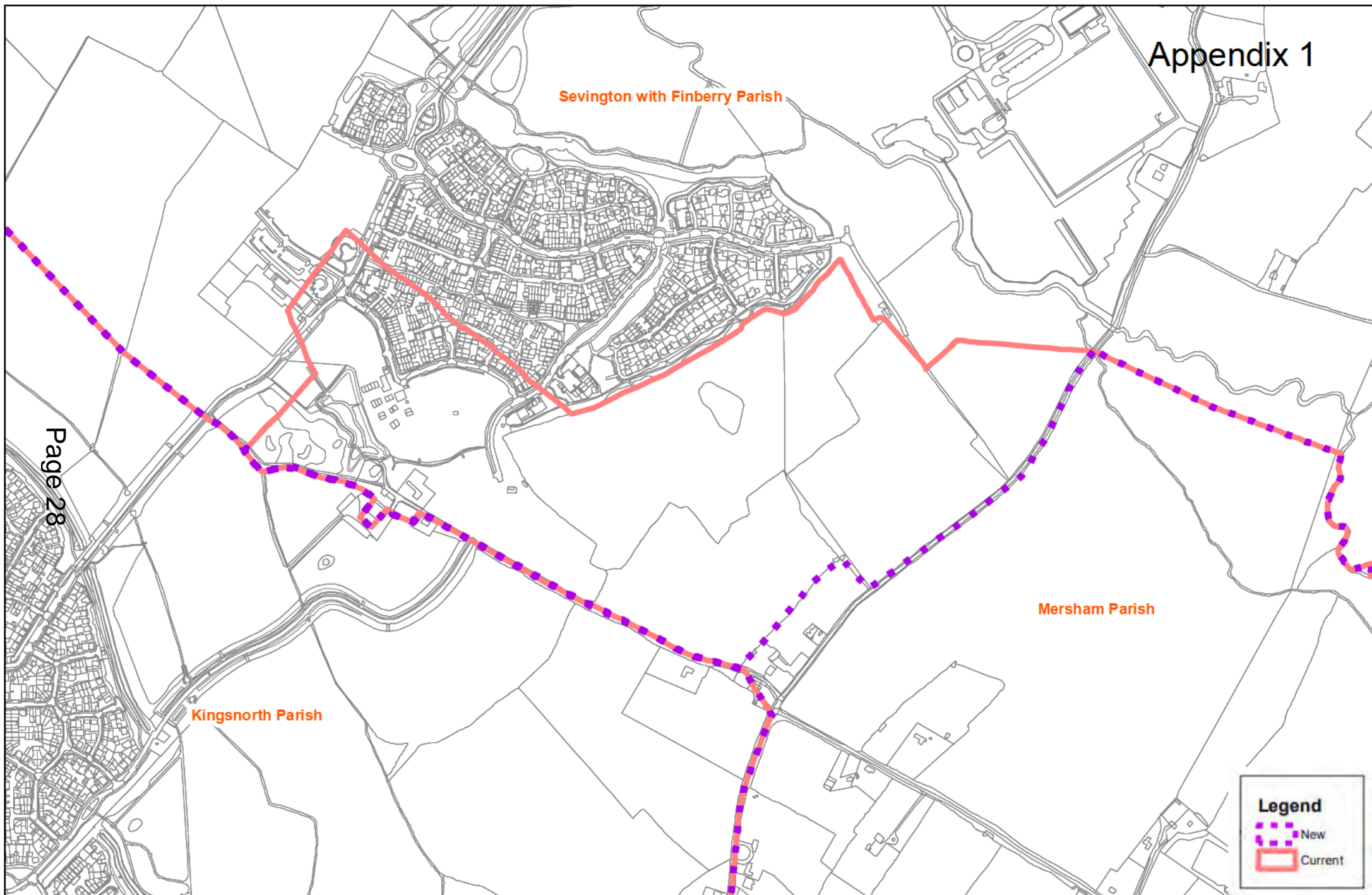
N/A

## **14. Portfolio Holder's Views**

To be sought at the meeting

## **15. Contact and Email**

Paul Libreri (Electoral Services Manager)  
email: [paul.libreri@ashford.gov.uk](mailto:paul.libreri@ashford.gov.uk)  
Tel: 01233 330 462



**Paul Libreri**

---

**From:** [REDACTED]  
**Sent:** 14 January 2022 07:41  
**To:** Paul Libreri  
**Subject:** Boundary change

**[CYBER SECURITY WARNING]** This email is from an external source - be careful of attachments and links. Please remember your Cyber Security training and report suspicious emails.

Dear Paul

Mersham and Sevington with Finberry Parish Councils both understand from Paul Bartlett that there is likely to be a change of boundary to put all of the houses on Finberry into the Sevington with Finberry Ward.

Both Parish Councils support this and look forward to hearing from you when this is likely to be complete.

Kind regards

Tracey

Clerk to both Mersham and Sevington with Finberry Parish Councils

**Paul Libreri**

---

**From:** [REDACTED]  
**Sent:** 24 June 2022 11:59  
**To:** Paul Libreri  
**Subject:** Re: FW: Community Governance Review - Mersham and Sevington with Finberry

**[CYBER SECURITY WARNING]** This email is from an external source - be careful of attachments and links. Please remember your Cyber Security training and report suspicious emails.

Hi Paul

Yes, that is correct. The only concern is the reduction in houses in Mersham means that the residents will appear to have a large increase in precept.

Kind regards  
Tracey

On Fri, 24 Jun 2022 at 11:57, Paul Libreri <[Paul.Libreri@ashford.gov.uk](mailto:Paul.Libreri@ashford.gov.uk)> wrote:

Hi Tracey

I'm just putting the report on the initial consultation on the Community Governance Review together. Your email in January indicated that both parish councils supported the change to the parish boundaries in Finberry. Is that still the case?

Kind regards

Paul Libreri

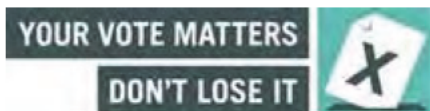
Electoral Services Manager

Ashford Borough Council

DDI: 01233 330 462

Mobile: 07876 591 759

email: [paul.libreri@ashford.gov.uk](mailto:paul.libreri@ashford.gov.uk)



If you no longer wish to receive email correspondence please [click here to unsubscribe](#) however please be aware that we may still contact you by post.

---

From: Paul Libreri

Sent: 25 May 2022 16:32

To: [REDACTED]

Subject: RE: Community Governance Review - Mersham and Sevington with Finberry

Hi Tracey

A crude indication (assuming all properties were a Band D and chargeable (which will clearly not be the case)) then the movements in precept are shown in the last column. Looking at the charges per property the people moving from Mersham to Sevington will see a reduction of circa £16.42 per annum.

	22/23 Tax Base Units	Movement Dwellings Units	Revised Units	22/23 Charge per Band D £	Total Charge 22/23 £	Revised 22/23 Tax Base £	Increased, (Reduced) Precept £
Sevington	564	332	896	26.60	15,000	23,830	8,830
Mersham	651	(332)	319	43.01	28,000	13,720	(14,280)

Regards

Paul Libreri

Electoral Services Manager

Ashford Borough Council

DDI: 01233 330 462

Mobile: 07876 591 759

email: [paul.libreri@ashford.gov.uk](mailto:paul.libreri@ashford.gov.uk)



If you no longer wish to receive email correspondence please [click here to unsubscribe](#) however please be aware that we may still contact you by post.

---

**From:** [REDACTED]  
**Sent:** 25 May 2022 16:20  
**To:** Paul Libreri <[Paul.Libreri@ashford.gov.uk](mailto:Paul.Libreri@ashford.gov.uk)>  
**Subject:** Re: Community Governance Review - Mersham and Sevington with Finberry

**[CYBER SECURITY WARNING]** This email is from an external source - be careful of attachments and links. Please remember your Cyber Security training and report suspicious emails.

Thank you Paul.

Did you manage to find out what financial difference this will make to Mersham?

The PCs had nonissue other than the potential impact on the precept for Mersham.

Kind regards

Tracey

On Wed, 25 May 2022 at 16:18, Paul Libreri <[Paul.Libreri@ashford.gov.uk](mailto:Paul.Libreri@ashford.gov.uk)> wrote:

Dear Tracey

We intend to send out the email/letter below to residents in Mersham who we are proposing to move from Mersham to Sevington with Finberry Parish. I have copied in Sevington with Finberry

Parish Council, the ward members for Sevington South with Finberry and Highfield and the KCC member for Ashford Rural East so that they are aware of what we intend to send to residents.

*"Dear*

*Ashford Borough Council is currently reviewing the electoral arrangements for parishes as part of a Community Governance Review.*

*One proposed change that would affect your property is to alter the existing boundary between Mersham Parish and Sevington with Finberry Parish to include all of Finberry within one parish.*

*Details of the proposed boundary change and of the wider Community Governance Review can be found at:*

*[www.ashford.gov.uk/community-governance-review-2022](http://www.ashford.gov.uk/community-governance-review-2022)*

*or, by going to the "Register to Vote and Elections" page on the Ashford Borough Council website.*

*If you wish to respond to the review or have any questions about the review you can email them to [vote@ashford.gov.uk](mailto:vote@ashford.gov.uk) or call on the number below.*

*The deadline to submit a response is Monday 27 June 2022.*

*Electoral Services  
Ashford Borough Council  
(01233) 330567"*

Regards

Paul Libreri

Electoral Services Manager

Ashford Borough Council

DDI: 01233 330 462

**Paul Libreri**

---

**From:** Cllr Paul Bartlett  
**Sent:** 05 May 2022 16:23  
**To:** Paul Libreri  
**Subject:** Re: Community Governance Review - Mersham and Sevington with Finberry Parishes

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Hi Paul,

Many thanks, no comments from me. This is exactly what I had in mind as it will put all of Finberry in Sevington Parish and will leave those properties fronting Cheesemans Green Lane near the junction with South Stour remaining in Mersham.

Kind regards

Paul

Member for Mersham, Sevington South and Finberry Ward  
 Deputy Leader of the Council and Portfolio Holder for Port Health

The [Moving Forward for Kent](https://www.kent.gov.uk/business/moving-forward-for-kent) campaign is being used alongside government initiatives to give local businesses an easy way to promote themselves for recovery. Visit <https://www.kent.gov.uk/business/moving-forward-for-kent>

*A note about how your personal data is used: As your councillor, I am the "data controller" of any personal data you provide to me. I will use this personal data to enable me to deal with your query or matter. This may also require me to share your personal data with Ashford Borough Council to make sure your query gets handled appropriately. If you have any questions about how your personal data is used, please let me know. For full details about how I will process your personal data please see the Councillors Privacy Notice which can be found here. <https://www.ashford.gov.uk/councillors-meetings-and-elections/councillors-and-meetings/councillors/> If at any stage you no longer wish to receive correspondence from me please reply to any email with the word 'unsubscribe' and I will ensure any further correspondence is stopped and that your details are securely destroyed.*

---

**From:** Paul Libreri <Paul.Libreri@ashford.gov.uk>  
**Sent:** 05 May 2022 16:06  
**Subject:** Community Governance Review - Mersham and Sevington with Finberry Parishes

Dear Cllr

As you may be aware the Terms of Reference for a Community Governance Review (CGR), to decide if any changes should be made to parish electoral arrangements, were approved by Full Council on 21<sup>st</sup> April 2022. I would like to bring the details of a proposal to alter the parish boundary between Mersham and Sevington with Finberry to your attention.

I've attached a map showing the current and proposed parish boundary. This is just an initial proposal and may change once the review process is completed. I have also sent this proposal to the parish council for their consideration.

The CGR page on Ashford's website can be found at [www.ashford.gov.uk/community-governance-review-2022](https://www.ashford.gov.uk/community-governance-review-2022)



Properties within Finberry that would move from Mersham Parish to Sevington with Finberry Parish	Properties	Postcode
Avocet Way, Finberry	57-67 odds	TN25 7FR
Cheesemans Green Lane	Bilham Farm	TN25 7HY
Harrier Drive, Finberry	1-26 consecutive, 31, 49-58 consecutive	TN25 7GR
Kestrel Drive, Finberry	1-21 odds, 2-12 evens	TN25 7GY
Partridge Crescent, Finberry	1-9 odds, 2-16 evens	TN25 7JG
Pipin Crescent, Finberry	1-21 odds, 2-28 evens	TN25 7GL
Plover Avenue, Finberry	1-10 consecutive	TN25 7GX
Redwing Gardens, Finberry	1-31 odds, 2-46 evens	TN25 7LE
Robin Road, Finberry	1-53 odds 2-70 evens	TN25 7GP TN25 7GU
Sanderling Place, Finberry	1-4 consecutive	TN25 7JA
Shearwater Close, Finberry	1-21 consecutive	TN25 7JP
Stonechat Way, Finberry	1-29 odds, 2-40 evens	TN25 7GZ
Swift Avenue, Finberry	25-37 odds, 22-32 evens	TN25 7GD
Turnstone Place, Finberry	1-13 odds, 2-24 evens	TN25 7LB
Wagtail Walk, Finberry	2-14 evens	TN25 7GQ
Whinchat Close, Finberry	1-13 consecutive	TN25 7JW
Woodlark Close, Finberry	1-10 consecutive	TN25 7JQ

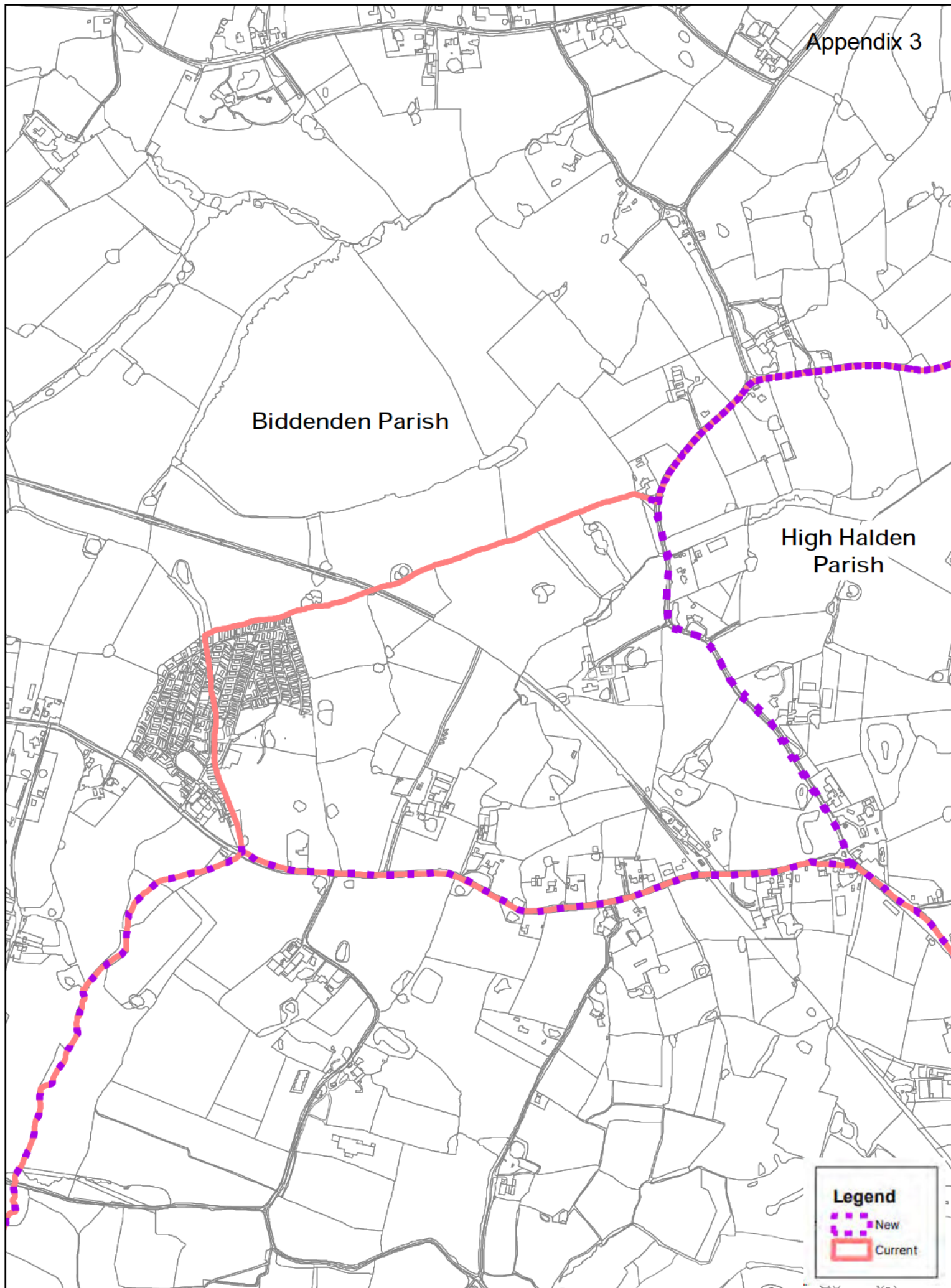
Regards.

Paul Libreri  
Electoral Services Manager  
Ashford Borough Council  
DDI: 01233 330 462  
Mobile: 07876 591 759  
email: [paul.libreri@ashford.gov.uk](mailto:paul.libreri@ashford.gov.uk)



If you no longer wish to receive email correspondence please [click here to unsubscribe](#) however please be aware that we may still contact you by post.

----- This e-mail , including any attachments, is intended for the named addressee(s) only and may contain marked material up to RESTRICTED and should be handled accordingly. Unless you are the named addressee (or authorised to receive it for the addressee) you may not read, copy or use it, or disclose it to anyone else. Unauthorised use, copying or disclosure is strictly prohibited and may be unlawful. Precautions have been taken to ensure that this is a virus free message but recipients are responsible for carrying out their own checks. This Council accepts no responsibility for loss or damage to any hardware, software or data resulting from this e-mail If you have received this transmission in error please contact the sender, and delete the message. Privacy Notice: Whilst fulfilling our obligations as a local authority, we may have interactions with you which results in us receiving and processing your personal data. Our privacy notice, which details how we handle and treat your personal data can be found here: <https://www.ashford.gov.uk/transparency/data-protection/privacy> -----



**Paul Libreri**

---

**From:** [REDACTED]  
**Sent:** 10 May 2022 19:37  
**To:** Paul Libreri  
**Cc:** [REDACTED]  
**Subject:** RE: Biddenden Parish

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**[CYBER SECURITY WARNING]** This email is from an external source - be careful of attachments and links. Please remember your Cyber Security training and report suspicious emails.

Dear Paul

The Community Governance Review discussed as an item at the Parish Council meeting on 3 May. It was agreed that to move the parish boundary in order to match the ward boundary made good sense, and the Parish Council was happy for that to happen along with the transfer of the properties you mentioned into Biddenden Parish should the boundary change take place.

Kind regards

Alison

Alison Swannick  
 Parish Clerk

---

**From:** Paul Libreri <Paul.Libreri@ashford.gov.uk>  
**Sent:** 25 April 2022 11:44  
**To:** [REDACTED]  
**Subject:** Biddenden Parish

Hi Alison

We'll be sending out an email this week to all parish clerks setting out the terms of reference for a Community Governance Review to consider if we need to make any changes to the current parish boundaries or voting arrangements.

One of the issues we want to look at is the parish boundary between Biddenden and High Halden parishes. The current parish boundary dissects Woodlands Park and we would like to consult with Biddenden and High Halden parish councils to consider if we should move the parish boundary to match the ward boundary. This would place all of the properties in Woodlands Park into Biddenden Parish.

I've attached a map showing the existing and proposed boundary for consideration by the parish council.

The boundary shown on the map is just an initial proposal and we are not looking to make any changes without the consent of both parish councils and any residents affected. The existing boundary of Woodlands Parish ward was created by the Local Government Boundary

Commission for England as a consequence of changes that they made to the borough ward boundary. Any change to the boundary would therefore require their consent.

Below is a list the properties that would move parish if the parish boundary matched the borough ward boundary.

I'd be grateful if you would bring this matter to the attention of the Chairman of the Parish Council and let me know what their view is.

1	Proposal to move properties from High Halden Parish to Biddenden Parish	Properties	Postcode
	Biddenden Road	Larkins	TN30 6TE
		Caravan, Lotland Farm	TN30 6TD
		Annexe at Summer Farm	TN30 6TD
		Lotland Farm	TN30 6TD
		Summer Farm	TN30 6TD
		Greenfields House	TN30 6TD
		The Gables	TN30 6TD
		Oakwood	TN30 6TD
		Golden Corn	TN30 6TA
		The Rosary	TN30 6TA
		Ashlea House	TN30 6TA
		April Cottage	TN30 6TA
		Mobile Home at Applegarth	TN30 6TA
		Applegarth House	TN30 6TA
	Blossom Close, Woodlands Park	1- 3 odds, 2-16 evens	TN27 8FB
	California Way, Woodlands Park	1-22 consecutive	TN27 8DB
	Cedar Lane, Woodlands Park	59 140-145 consecutive	TN27 8BT TN27 8DB
	Chestnut View, Woodlands Park	1-17 consecutive, 19	TN27 8FB
	Crampton House Lane	Sportsman Farm	TN30 6SY
	Lime Grove, Woodlands Park	128,130,136,138,139	TN27 8DB
	Willow Way, Woodlands Park	146-152 consecutive, 154-158 consecutive, 160-166 consecutive, 168-170 consecutive, 178-180 consecutive	TN27 8DB
	Woodlands Lodge Park, Woodlands Park	1-12 consecutive, 14-38 consecutive	TN27 8FH

Regards.

Paul Libreri  
Electoral Services Manager  
Ashford Borough Council  
DDI: 01233 330 462  
Mobile: 07876 591 759  
email: [paul.libreri@ashford.gov.uk](mailto:paul.libreri@ashford.gov.uk)

**Paul Libreri**

---

**From:** [REDACTED]  
**Sent:** 11 May 2022 08:57  
**To:** Paul Libreri  
**Subject:** Re: High Halden Parish

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**[CYBER SECURITY WARNING]** This email is from an external source - be careful of attachments and links. Please remember your Cyber Security training and report suspicious emails.

Dear Paul

Just to confirm that Members have no objections to the proposal.

Kind regards

Louise

**Louise Goldsmith**

**Clerk to High Halden Parish Council**

**GDPR**

This Council recognises that it has a duty to people whose information it holds to treat that information in accordance with statute. Please visit <https://www.highhalden.org.uk> or download our privacy notice which explains how we use any personal information we collect about you.

**CONFIDENTIALITY NOTICE**

This email and its attachments are confidential and are intended for the above named recipient only. If this has come to you in error, please notify the sender immediately and delete this email from your system. You must take no action based on this, nor must you copy or disclose it or any part of its contents to any person or organisation.

Statements and opinions contained in this email may not necessarily represent those of the Council. As a public body, the Council may be required to disclose this email under the Freedom of Information Act 2000, unless the information in it is covered by one of the exemptions in the Act.

On Mon, May 9, 2022 at 3:25 PM Louise Goldsmith [REDACTED] wrote:

Hi Paul

Members will discuss this proposal this evening and I will come back to you tomorrow but my understanding is that everyone agrees with the suggestion.

Kind regards

Louise

**Louise Goldsmith**

**Clerk to High Halden Parish Council**

**GDPR**

*This Council recognises that it has a duty to people whose information it holds to treat that information in accordance with statute. Please visit <https://www.highhalden.org.uk> or download our privacy notice which explains how we use any personal information we collect about you.*

**CONFIDENTIALITY NOTICE**

*This email and its attachments are confidential and are intended for the above named recipient only. If this has come to you in error, please notify the sender immediately and delete this email from your system. You must take no action based on this, nor must you copy or disclose it or any part of its contents to any person or organisation.*

*Statements and opinions contained in this email may not necessarily represent those of the Council. As a public body, the Council may be required to disclose this email under the Freedom of Information Act 2000, unless the information in it is covered by one of the exemptions in the Act.*

On Mon, Apr 25, 2022 at 11:26 AM Paul Libreri <[Paul.Libreri@ashford.gov.uk](mailto:Paul.Libreri@ashford.gov.uk)> wrote:

Hi Louise

We'll be sending out an email this week to all parish clerks setting out the terms of reference for a Community Governance Review to consider if we need to make any changes to the current parish boundaries or voting arrangements.

One of the issues we want to look at is the parish boundary between High Halden and Biddenden parishes. The current parish boundary dissects Woodlands Park and we would like to consult with High Halden and Biddenden parish councils to consider if we should move the



parish boundary to match the ward boundary. This would place all of the properties in Woodlands Park into Biddenden Parish.

I've attached a map showing the existing and proposed boundary for consideration by the parish council.

The boundary shown on the map is just an initial proposal and we are not looking to make any changes without the consent of both parish councils and any residents affected. The existing boundary of Woodlands Parish ward was created by the Local Government Boundary Commission for England as a consequence of changes that they made to the borough ward boundary. Any change to the boundary would therefore require their consent.

Below is a list the properties that would move parish if the parish boundary matched the borough ward boundary.

I'd be grateful if you would bring this matter to the attention of the Chairman of the Parish Council and let me know what their view is. Please give me a call if you have any questions.

1	Proposal to move properties from High Halden Parish to Biddenden Parish	Properties	Postcode
	Biddenden Road	Larkins	TN30 6TE
		Caravan, Lotland Farm	TN30 6TD
		Annexe at Summer Farm	TN30 6TD
		Lotland Farm	TN30 6TD
		Summer Farm	TN30 6TD
		Greenfields House	TN30 6TD
		The Gables	TN30 6TD
		Oakwood	TN30 6TD
		Golden Corn	TN30 6TA
		The Rosary	TN30 6TA
		Ashlea House	TN30 6TA
		April Cottage	TN30 6TA
		Mobile Home at Applegarth	TN30 6TA
		Applegarth House	TN30 6TA
	Blossom Close, Woodlands Park	1- 3 odds, 2-16 evens	TN27 8FB
	California Way, Woodlands Park	1-22 consecutive	TN27 8DB
	Cedar Lane, Woodlands Park	59	TN27 8BT
		140-145 consecutive	TN27 8DB
	Chestnut View, Woodlands Park	1-17 consecutive, 19	TN27 8FB
	Crampton House Lane	Sportsman Farm	TN30 6SY
	Lime Grove, Woodlands Park	128,130,136,138,139	TN27 8DB

Willow Way, Woodlands Park	146-152 consecutive, 154-158 consecutive, 160-166 consecutive, 168-170 consecutive, 178-180 consecutive	TN27 8DB
Woodlands Lodge Park, Woodlands Park	1-12 consecutive, 14-38 consecutive	TN27 8FH

Regards.

Paul Libreri

Electoral Services Manager

Ashford Borough Council

DDI: 01233 330 462

Mobile: 07876 591 759

email: [paul.libreri@ashford.gov.uk](mailto:paul.libreri@ashford.gov.uk)



If you no longer wish to receive email correspondence please [click here to unsubscribe](#) however please be aware that we may still contact you by post.

----- This e-mail , including any attachments, is intended for the named addressee(s) only and may contain marked material up to RESTRICTED and should be handled accordingly. Unless you are the named addressee (or authorised to receive it for the addressee) you may not read, copy or use it, or disclose it to anyone else. Unauthorised use, copying or disclosure is strictly prohibited and may be unlawful. Precautions have been taken to ensure that this is a virus free message but recipients are responsible for carrying out their own checks. This Council accepts no responsibility for loss or damage to any hardware, software or data resulting from this e-mail If you have received this transmission in error please contact the sender, and delete the message. Privacy Notice: Whilst fulfilling our obligations as a local authority, we may have interactions with you which results in us receiving and processing your personal data. Our privacy notice, which details how we handle and treat your personal data can be found here: <https://www.ashford.gov.uk/transparency/data-protection/privacy> -----



**Paul Libreri**

---

**From:** [REDACTED]  
**Sent:** 31 May 2022 10:06  
**To:** Electoral Vote  
**Subject:** Comments

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**[CYBER SECURITY WARNING]** This email is from an external source - be careful of attachments and links. Please remember your Cyber Security training and report suspicious emails.

Dear sir.

Having received and reviewed your communication concerning electoral arrangements for parishes as part of a Community Governance we feel we need to give our observation and request.

Since we have lived in Woodlands Park Biddenden we class this as our village, our postal address and have no affiliation or recognition to High Halden.

As for the voting to travel to High Halden we have to catch the Number 12 bus into Tenterden then catch the Number 2 bus and obviously the reverse to return home.

As we have been voting at the Biddenden village hall it is a few stops direct on the number 12 and we would not want that to change.

We therefore vote that the proposed revised electoral boundaries include the whole of Woodlands Park be included inside the Biddenden boundaries.

Kindest regards.

[REDACTED]

**Paul Libreri**

---

**From:** [REDACTED]  
**Sent:** 09 June 2022 16:31  
**To:** Electoral Vote  
**Subject:** FW: HHPC Draft minutes May 2022 - Repositioning of parish boundary with Biddenden  
**Attachments:** Google Earth 1960.pdf; Ordnance Survey 1972.pdf

**[CYBER SECURITY WARNING]** This email is from an external source - be careful of attachments and links. Please remember your Cyber Security training and report suspicious emails.

#### Community Governance Review

With regard to the Community Governance Review, I am forwarding my email to the parish clerk to High Halden Parish Council, together with attachments, to be a formal objection to the boundary changes proposed by Ashford Borough Council affecting High Halden.

In my 70<sup>th</sup> year, born, bred, and living in village, the parish boundary becomes an inherent to the village and an historical demarcation which must be protected.

I look forward to receiving your acknowledgement.

John Twycross

---

**From:** [REDACTED]  
**Sent:** 09 June 2022 15:56  
**To:** [REDACTED]  
**Subject:** HHPC Draft minutes May 2022 - Repositioning of parish boundary with Biddenden

Louise

With reference to above see extracted below.

#### ***"23/22 – Proposal to remove the parish boundary to match the ward boundary as part of the Community Governance Review***

*ABC is conducting a borough wide Community Governance Review to consider if any changes are needed to current boundaries. The consultation period will run from Monday 25 April to Monday 27 June 2022. The parish boundary between High Halden and Biddenden parishes is being reviewed. The current parish boundary dissects Woodlands Park and ABC would like to move the parish boundary to match the ward boundary. This would place all of the properties in Woodlands Park into Biddenden Parish. The existing boundary of Woodlands Parish ward was created by the Local Government Boundary Commission for England as a consequence of changes that they made to the borough ward boundary. Any change to the boundary would therefore also require their consent. Cllr. Robinson advised that any loss in the contribution to the precept would be compensated by the addition of the new housing in the village. Resolved: To approve a proposal to move the parish boundary for High Halden so that it matches the ward boundary with the understanding that this will place all of the properties in Woodlands Park in Biddenden Parish. The Clerk to place details about the consultation on social media."*

I am astounded that members have supported the proposal by ABC to relocate the parish boundary between High Halden and Biddenden to the current Ward Boundary as shown to the ABC Interactive map and purely to place the Woodlands Park dwellings wholly within the parish of Biddenden.

Viewing the ABC Interactive Map in association with Google Earth Historical Maps 1960 (see attached) the parish boundary was the boundary of the former Woodlands Caravan Park and no caravans within the parish of High Halden and further endorsed by the 1972 ordnance survey (see attached).

Without reference to planning applications since 1972 and ABC taking office from TRDC on the 1 April 1974 the substantial extension of the Woodlands Caravan Park has evolved under the administration of ABC and would have been consulted with the PC at the time of any applications to expand into the High Halden parish.

I can understand the wish to be under a single parish but why move the parish boundary to the current Central Ward boundary, the simple route is to bring the park into the High Halden parish moving the boundary a very short distance to the west within the Biddenden parish.

The parish boundary is hundreds of years in the making and High Halden already one of the smaller land area parishes.

The properties within Woodlands Park form an integral part of High Halden parish and together with the loss of A262 road frontage properties Larkins, Lotland Farm with adjoining new dwelling, Summer Farm, Greenfields House, The Gables, Oakwood, Golden Corn, The Rosary, Ashlea House, April Cottage, Applegarth Farm (High Halden Road Station), Applegarth House, Sportsman Farm.

The loss within the parish of High Halden Road Station will be a very sad demise for the village and Biddenden then having two former stations.

The loss of Lotland Farm a successful commercial farming business and Greenfield House, The Gables and Oakwood a charity and commercial educational business and Applegarth Farm (High Halden Road Station) commercial premises would be a very bad loss to the parish of High Halden and must be retained as part of the High Halden parish.

Changes to the parish boundary must be taken to the parish and not determined by members and perhaps we can then start asking for bits of adjoining Tenterden/St Michaels, Biddenden, Smarden, Bethersden and Woodchurch and start a major review with lots of alternative views and opinions, it's called democracy.

It must not be lost that there it is intended to restructure the political boundaries for MPs to have a regulated number of electorate and with the intent to form a new Weald of Kent CC to include High Halden and Biddenden and many more villages and all change once more but the village smaller and the ward boundaries redrawn once more.

The Ward Boundary as currently defined works and Tenterden/St Michaels similar split and therefore do not support any changes to the parish boundaries and properties with Woodlands Park to remain wholly within its designated parish and a matter for the creators of Woodland Park to administer as with leaseholders/occupiers who acquired with the boundary as is.

I do not support the proposal and have placed my objection with ABC copying this email.

Kind regards

John (Twycross)

**Paul Libreri**

---

**From:** Electoral Vote  
**Sent:** 28 June 2022 13:27  
**To:** Paul Libreri  
**Subject:** FW: HHPC Draft minutes May 2022 - Repositioning of parish boundary with Biddenden

FYI – I will put this into the folder.

Kind regards

Carolann

Carolann Bellringer  
Electoral Services Officer  
Ashford Borough Council  
Tel: 01233 330530

Please note my working days are Tuesday-Friday each week

For more information about electoral services visit [www.ashford.gov.uk/elections](http://www.ashford.gov.uk/elections)

If you no longer wish to receive email correspondence please [click here to unsubscribe](#) however please be aware that we may still contact you by post.

----- This e-mail , including any attachments, is intended for the named addressee(s) only and may contain marked material up to RESTRICTED and should be handled accordingly. Unless you are the named addressee (or authorised to receive it for the addressee) you may not read, copy or use it, or disclose it to anyone else. Unauthorised use, copying or disclosure is strictly prohibited and may be unlawful. Precautions have been taken to ensure that this is a virus free message but recipients are responsible for carrying out their own checks. This Council accepts no responsibility for loss or damage to any hardware, software or data resulting from this e-mail If you have received this transmission in error please contact the sender, and delete the message. Privacy Notice: Whilst fulfilling our obligations as a local authority, we may have interactions with you which results in us receiving and processing your personal data. Our privacy notice, which details how we handle and treat your personal data can be found here: <https://www.ashford.gov.uk/transparency/data-protection/privacy> -----

---

**From:** [REDACTED]  
**Sent:** 28 June 2022 11:50  
**To:** Electoral Vote <Electoral.Vote@ashford.gov.uk>  
**Subject:** RE: HHPC Draft minutes May 2022 - Repositioning of parish boundary with Biddenden

**[CYBER SECURITY WARNING]** This email is from an external source - be careful of attachments and links. Please remember your Cyber Security training and report suspicious emails.

Dear Mr Liberi

With reference to above, the email trail below and our lengthy and interesting conversation on the 20 June 2022, I am responding with some clarity to the concern expressed with my objection.

In essence, I do not agree to the parish boundary change proposed and, surprised that it gained the support of High Halden Parish Council.

The parish boundary positions are historic, and I cannot accept the need for it to be moved to resolve a manmade error at Woodlands Park.

Woodlands Park until the 1970's happily resided within the parish of Biddenden confirmed by reference to Google Earth 1940 with no caravans and a hedgerow clearly defining the parish boundary, reaffirm in 1960 with Woodlands Caravan site now materialising and the hedgerow still defining the boundary.

Google Earth 1990 shows the first encroachment of the caravan site beyond the parish boundary within High Halden, the hedgerow demarcation removed, and caravans arbitrarily scattered across the parish boundary – problem generated.

Google Earth 2008 shows what appears to be tents (camping) and a further extension into High Halden parish and 2011 with caravans, 2013 shows a further extension with encroachment to the field nearer to the A262, 2015 extended even further – problem getting worse.

There are 20 planning application from 82/00146/AS dated 11 February 1982 to 21/02010/AS dated 18 November 2021 with 7 refusals and 8 approvals and surprisingly, the latest yet to be determined, a Lawful Use Certificate application and the red line area more than doubling the area within the High Halden parish, encircling the adjoining property Larkins – new problem.

BPC and HHPC support the application but no caravans and a new problem, there will eventually be caravans as historic documents can confirm.

The problem has been sanctioned by ABC with the permissions granted for the expansion into High Halden parish and now awaiting determination of a current application for a further expansion, undertaken without permission.

The Woodland's Park administrators have generated the problem with their wish to expand into the parish of High Halden and the boundary not an obvious concern to them as a business.

Now there is a problem over the site residing across two parishes and could have been controlled by ABC but failed to do so.

ABC moved the Ward Boundary to the east as currently shown and 0.82 miles within the High Halden parish, why! Another problem.

Simple solution, reposition the Ward Boundary to the parish boundary – problem gone.

By reference to ABC Interactive Map suggest to the Woodlands Park administrator's that they move the units to be within either parish – it will never happen as it is not an issue to them as a business and created the problem.

There is a problem, allowed to be generated by ABC and High Halden Parish has to pay the price with a boundary change – it must not happen.

There is no solution to the problem with any agreement to a boundary change no matter how small, potentially opening the flood gates for more changes and no more adequately qualified by the High Halden/St Michael's parish boundary along the A28. The developments to the east of the A28 within High Halden parish have been granted with the proximity close to the St Michael's confines, not the High Halden confines and the site under development to have a split precept between both parishes and a crazy solution.

If the boundary is moved to resolve the Woodlands Park issue the same will happen between High Halden and St Michaels and a further loss to High Halden.

Biddenden has a much larger electorate than High Halden and will get larger and I do not accept HHPC's assertion that the precept will be equated with new development, that is not how the precept works.

The split Ward Boundary in Tenterden and Ashford does not create an issue and therefore why between High Halden and Biddenden.

Sadly, there is no way forward to agree a boundary move and the only possible route is a status quo and this to avoid arguments as generated by the proposal between Biddenden and High Halden.

In conclusion, I have no issue with development crossing parish boundaries, but the parish boundary must not be moved, with landowners and property occupiers determining their individual position with their purchase.

The movement of a parish boundary must be a parish matter and a direct reference to parishioners and not a proposal seen only by those attending PC meetings, as I have noted reading the minutes.

Would you kindly record my objection to the proposed boundary change affecting High Halden?

Kind regards

John Twycross

---

**From:** [REDACTED]  
**Sent:** 09 June 2022 16:31  
**To:** [elections@ashford.gov.uk](mailto:elections@ashford.gov.uk)  
**Subject:** FW: HHPC Draft minutes May 2022 - Repositioning of parish boundary with Biddenden

Community Governance Review

With regard to the Community Governance Review, I am forwarding my email to the parish clerk to High Halden Parish Council, together with attachments, to be a formal objection to the boundary changes proposed by Ashford Borough Council affecting High Halden.

In my 70<sup>th</sup> year, born, bred, and living in village, the parish boundary becomes an inherent to the village and an historical demarcation which must be protected.

I look forward to receiving your acknowledgement.

John Twycross

---

**From:** [REDACTED]  
**Sent:** 09 June 2022 15:56  
**To:** [REDACTED] boundary with Biddenden

Louise

With reference to above see extracted below.

***"23/22 – Proposal to remove the parish boundary to match the ward boundary as part of the Community Governance***

***Review***

*ABC is conducting a borough*

*wide Community Governance Review to consider if any changes are needed to current boundaries. The consultation period will run from Monday 25 April to Monday 27 June 2022. The parish boundary between High Halden and Biddenden parishes is being reviewed. The current parish boundary dissects Woodlands Park and ABC would like to move the parish boundary to match the ward boundary. This would place all of the properties in Woodlands Park into Biddenden Parish. The existing boundary of Woodlands Parish ward was created by the Local Government Boundary Commission for England as a consequence of changes that they made to the borough ward boundary. Any change to the boundary would therefore also require their consent. Cllr. Robinson advised that any loss in the contribution to the precept would be compensated by the addition of the new housing in the village. Resolved: To approve a proposal to move the parish boundary for High Halden so that it matches the ward boundary with the understanding that this will place all of the properties in Woodlands Park in Biddenden Parish. The Clerk to place details about the consultation on social media."*

I am astounded that members have supported the proposal by ABC to relocate the parish boundary between High Halden and Biddenden to the current Ward Boundary as shown to the ABC Interactive map and purely to place the Woodlands Park dwellings wholly within the parish of Biddenden.

Viewing the ABC Interactive Map in association with Google Earth Historical Maps 1960 (see attached) the parish boundary was the boundary of the former Woodlands Caravan Park and no caravans within the parish of High Halden and further endorsed by the 1972 Ordnance Survey (see attached).

Without reference to planning applications since 1972 and ABC taking office from TRDC on the 1 April 1974 the substantial extension of the Woodlands Caravan Park has evolved under the administration of ABC and would have been consulted with the PC at the time of any applications to expand into the High Halden parish.

I can understand the wish to be under a single parish but why move the parish boundary to the current Central Ward boundary, the simple route is to bring the park into the High Halden parish moving the boundary a very short distance to the west within the Biddenden parish.

The parish boundary is hundreds of years in the making and High Halden already one of the smaller land area parishes.

The properties within Woodlands Park form an integral part of High Halden parish and together with the loss of A262 road frontage properties Larkins, Lotland Farm with adjoining new dwelling, Summer Farm, Greenfields House, The Gables, Oakwood, Golden Corn, The Rosary, Ashlea House, April Cottage, Applegarth Farm (High Halden Road Station), Applegarth House, Sportsman Farm.

The loss within the parish of High Halden Road Station will be a very sad demise for the village and Biddenden then having two former stations.

The loss of Lotland Farm a successful commercial farming business and Greenfield House, The Gables and Oakwood a charity and commercial educational business and Applegarth Farm (High Halden Road Station) commercial premises would be a very bad loss to the parish of High Halden and must be retained as part of the High Halden parish.

Changes to the parish boundary must be taken to the parish and not determined by members and perhaps we can then start asking for bits of adjoining Tenterden/St Michaels, Biddenden, Smarden, Bethersden and Woodchurch and start a major review with lots of alternative views and opinions, it's called democracy.

It must not be lost that there it is intended to restructure the political boundaries for MPs to have a regulated number of electorate and with the intent to form a new Weald of Kent CC to include High Halden and Biddenden

and many more villages and all change once more but the village smaller and the ward boundaries redrawn once more.

The Ward Boundary as currently defined works and Tenterden/St Michaels similar split and therefore do not support any changes to the parish boundaries and properties with Woodlands Park to remain wholly within its designated parish and a matter for the creators of Woodland Park to administer as with leaseholders/occupiers who acquired with the boundary as is.

I do not support the proposal and have placed my objection with ABC copying this email.


Kind regards


John (Twycross)



Write a description for your map.

Legend

 Feature 1

 Haffenden Farm


Appendix 4

 Lowes Water Gardens

Paul Marshall -  Qualified Plasterer

Woodlands Park

 John Howe Turkeys

 Haffenden Farm

Page 51





## Appendix 4



## Appendix 4

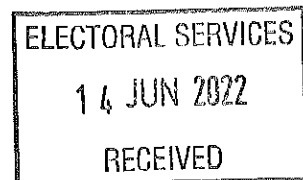
### Consultation Form – High Halden Parish

David Cropper



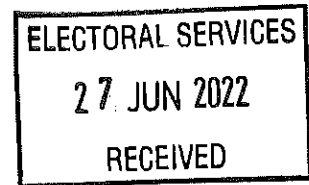
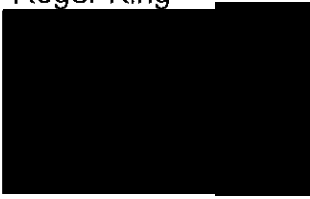
Comments:

COULD YOU PLEASE EXPLAIN THE REASONS FOR  
THIS REVIEW, AS IT IS COSTING THE COUNCIL  
MONEY THAT I'M SURE YOU AGREE COULD BE  
BETTER SPENT ELSEWHERE.  
ALSO ANY BENEFITS FOR THE COMMUNITY  
THAT WILL ARISE FROM THIS CHANGE OF  
BOUNDARY.



Consultation Form – High Halden Parish

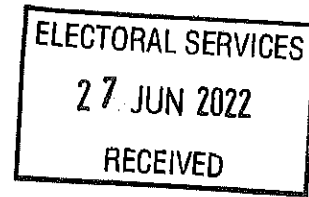
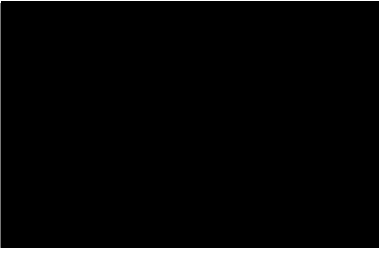
Roger King



Comments:

no objection  
to any changes  
R. King

Consultation Form – High Halden Parish



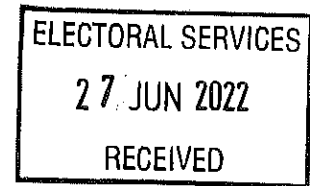
Comments:

No objection to  
any change.

MRS King

Consultation Form – High Halden Parish

Cherie Keeler



Comments:

If by moving our Parish Council  
Tax is to be More, Then no,  
We want to stay with  
High Halden, if our Council  
Tax will be lower with  
Biddenden P. C. then we would  
like to move to them.

There is a cost of living  
crisis.

Cherie Keeler  
Kevan Keeler





**Paul Libreri**

---

**From:** [REDACTED]  
**Sent:** 07 September 2022 16:22  
**To:** Paul Libreri  
**Cc:** Westwell Parish Council; Boughton Aluph Eastwell Parish Council; Clive Bainbridge  
**Subject:** Parish Boundaries

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**[CYBER SECURITY WARNING]** This email is from an external source - be careful of attachments and links. Please remember your Cyber Security training and report suspicious emails.

Dear Paul

Westwell Parish Council has followed the correspondence since the proposal in your letter of May 27th. This proposed that the “unassigned” land occupied by the Sandyhurst farm buildings and immediate surrounds be assigned to Westwell parish as current access to the properties is from Sandyhurst lane.

Westwell Parish Council supports the new proposal that this previously “unassigned” triangle of land becomes part of Boughton Aluph and Eastwell parish.

This takes into account the plans already at outline planning application stage that this land would become a built area within the Eureka park Development .

That would be close to the existing Goat Lees urban part of Boughton Aluph and Eastwell parish .

Westwell parish council shares a strong common interest in the ongoing rural management of Sandyhurst lane for the benefit of its residents, working together on matters that arise.

This would continue if it was confirmed that the land it question becomes part of Boughton Aluph and Eastwell parish.

Contacts with residents of the area indicate that provided their interests are attended to they are relaxed about which parish they are part of.

Westwell Parish Council confirmed its support for the land to become part of Boughton Aluph and Eastwell Parish at the Westwell PC meeting on 6th September.

There was an informal meeting by Zoom with Boughton Aluph and Eastwell Parish Council on 7th September at which BA&E and Westwell PC were in agreement about this matter.

Westwell hopes this enables this matter to be concluded at the next Consitiutional Review Committee

with kind regards

Christine Drury  
 Chair, Westwell parish Council

cc Clive Bainbridge, vice chair  
 Nicola Ideson , Parish Clerk

for information to Boughton Aluph and Eastwell Parish Clerk





**Paul Libreri**

---

**From:** [REDACTED]  
**Sent:** 08 September 2022 11:40  
**To:** Paul Libreri  
**Subject:** Sandyhurst Farm  
  
**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**[CYBER SECURITY WARNING]** This email is from an external source - be careful of attachments and links. Please remember your Cyber Security training and report suspicious emails.

Dear Paul

I am just following up on yesterday's correspondence from the Chair of Westwell Parish Council.

Both Parish Councils are now in agreement, and both support the proposal that Sandyhurst Farm should be included in the Boughton Aluph & Eastwell Parish Council area.

Kind Regards,  
Rachel

Rachel Girt  
Parish Clerk  
[REDACTED] Parish Council  
[REDACTED]

[boughtonalupheastwellparishcouncil.gov.uk](http://boughtonalupheastwellparishcouncil.gov.uk)

The Parish Clerk is a part time role. Emails are checked periodically.

Any email and files/attachments transmitted with it are confidential and are intended solely for the use of the individual or entity to whom they are addressed. If this message has been sent to you in error, you must not copy, distribute or disclose of the information it contains. Please notify us immediately and delete the message from your system.

**Paul Libreri**

---

**From:** Paul.Bartlett@kent.gov.uk  
**Sent:** 27 May 2022 10:56  
**To:** Paul Libreri  
**Subject:** Re: Ashford Central

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**[CYBER SECURITY WARNING]** This email is from an external source - be careful of attachments and links. Please remember your Cyber Security training and report suspicious emails.

Hi Paul,

A sensible change and happy to support.

Kind regards

Paul

Member for Ashford Central  
 Chairman Health Overview & Scrutiny Committee  
 0773 929 3502

The [Moving Forward for Kent](https://www.kent.gov.uk/business/moving-forward-for-kent) campaign is being used alongside government initiatives to give local businesses an easy way to promote themselves for recovery. Visit <https://www.kent.gov.uk/business/moving-forward-for-kent>

---

**From:** Paul Libreri <Paul.Libreri@ashford.gov.uk>  
**Sent:** 27 May 2022 09:59  
**To:** Paul Bartlett - MEM <Paul.Bartlett@kent.gov.uk>  
**Subject:** Ashford Central

Dear Cllr Bartlett

As part of the current Community Governance Review (CGR) we are looking to correct an anomaly with two properties at Sandyhurst Farm on Sandyhurst Lane. When the last CGR was undertaken a number of properties on Sandyhurst Lane were moved from an unparished area into Westwell Parish. Due to an error in the mapping the properties on Sandyhurst Farm were excluded from the move. We are now looking at rectifying that error and including these properties in Westwell Parish.

If we do move the properties into Westwell it would make sense to also alter the county boundary so that it is in line with the parish and borough ward boundaries. The properties are currently in their own polling district as all the other properties are in Ashford Rural West.

This would entail moving the properties on Sandyhurst Farm from Ashford Central County Division to Ashford Rural West. The current KCC boundary (light blue) is shown on the Westwell Parish and KCC Boundary map attached.

This would mean making a request to the Local Government Boundary Commission for England (LGBCE) for a consequential change to the KCC boundary. This would require the agreement of the KCC Councillors, Kent County Council and the LGBCE.

I'd be grateful if you'd let me know if you would support this change to the boundary.

Regards

Paul Libreri  
Electoral Services Manager  
Ashford Borough Council  
DDI: 01233 330 462  
Mobile: 07876 591 759  
email: [paul.libreri@ashford.gov.uk](mailto:paul.libreri@ashford.gov.uk)



If you no longer wish to receive email correspondence please [click here to unsubscribe](#) however please be aware that we may still contact you by post.

----- This e-mail , including any attachments, is intended for the named addressee(s) only and may contain marked material up to RESTRICTED and should be handled accordingly. Unless you are the named addressee (or authorised to receive it for the addressee) you may not read, copy or use it, or disclose it to anyone else. Unauthorised use, copying or disclosure is strictly prohibited and may be unlawful. Precautions have been taken to ensure that this is a virus free message but recipients are responsible for carrying out their own checks. This Council accepts no responsibility for loss or damage to any hardware, software or data resulting from this e-mail If you have received this transmission in error please contact the sender, and delete the message. Privacy Notice: Whilst fulfilling our obligations as a local authority, we may have interactions with you which results in us receiving and processing your personal data. Our privacy notice, which details how we handle and treat your personal data can be found here:

<https://www.ashford.gov.uk/transparency/data-protection/privacy> -----



**Paul Libreri**

---

**From:** Charlie.Simkins@kent.gov.uk  
**Sent:** 31 May 2022 18:20  
**To:** Paul Libreri  
**Subject:** Re: Ashford Rural West

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**[CYBER SECURITY WARNING]** This email is from an external source - be careful of attachments and links. Please remember your Cyber Security training and report suspicious emails.

Dear Paul,

Thank you for your email.

I would support the change to the boundary as described in your email.

Kind Regards

Charlie Simkins.

Get [Outlook for iOS](#)

---

**From:** Paul Libreri <Paul.Libreri@ashford.gov.uk>  
**Sent:** Friday, May 27, 2022 9:59:35 AM  
**To:** Charlie Simkins - MEM <Charlie.Simkins@kent.gov.uk>  
**Subject:** Ashford Rural West

Dear Cllr Simkins

As part of the current Community Governance Review (CGR) we are looking to correct an anomaly with two properties at Sandyhurst Farm on Sandyhurst Lane. When the last CGR was undertaken a number of properties on Sandyhurst Lane were moved from an unparished area into Westwell Parish. Due to an error in the mapping the properties on Sandyhurst Farm were excluded from the move. We are now looking at rectifying that error and including these properties in Westwell Parish.

If we do move the properties into Westwell it would make sense to also alter the county boundary so that it is in line with the parish and borough ward boundaries. The properties are currently in their own polling district as all the other properties are in Ashford Rural West.

This would entail moving the properties on Sandyhurst Farm from Ashford Central County Division to Ashford Rural West. The current KCC boundary (light blue) is shown on the Westwell Parish and KCC Boundary map attached.

This would mean making a request to the Local Government Boundary Commission for England (LGBCE) for a consequential change to the KCC boundary. This would require the agreement of the KCC Councillors, Kent County Council and the LGBCE.

I'd be grateful if you'd let me know if you would support this change to the boundary.

Regards

Paul Libreri  
Electoral Services Manager  
Ashford Borough Council  
DDI: 01233 330 462  
Mobile: 07876 591 759  
email: [paul.libreri@ashford.gov.uk](mailto:paul.libreri@ashford.gov.uk)



If you no longer wish to receive email correspondence please [click here to unsubscribe](#) however please be aware that we may still contact you by post.

----- This e-mail , including any attachments, is intended for the named addressee(s) only and may contain marked material up to RESTRICTED and should be handled accordingly. Unless you are the named addressee (or authorised to receive it for the addressee) you may not read, copy or use it, or disclose it to anyone else. Unauthorised use, copying or disclosure is strictly prohibited and may be unlawful. Precautions have been taken to ensure that this is a virus free message but recipients are responsible for carrying out their own checks. This Council accepts no responsibility for loss or damage to any hardware, software or data resulting from this e-mail If you have received this transmission in error please contact the sender, and delete the message. Privacy Notice: Whilst fulfilling our obligations as a local authority, we may have interactions with you which results in us receiving and processing your personal data. Our privacy notice, which details how we handle and treat your personal data can be found here: <https://www.ashford.gov.uk/transparency/data-protection/privacy> -----







## KENNINGTON COMMUNITY COUNCIL

### 2 Sandyhurst Farm

Boundary reviews at District and Parish level in 2015-2019 resulted in Sandyhurst Farm, which leads off Sandyhurst Lane, being transferred to the Ashford Borough Council Ward of Downs West. However, The County Division was not amended, with this small parcel of land remaining in Ashford Central ED. The site is due to be developed for housing as part of Policy S20 (Ashford Local Plan to 2030).



Fig 3

County Division and  
Borough Ward boundaries  
(Source: Ordnance  
Survey)

This arrangement does not apply the tests of physical boundaries nor parishes in a coherent way. Further, with the planned development for housing, which was not envisaged at the time of the boundary reviews, the identities and interests of the planned local communities may be better represented by reversion of this site to its pre-2019 definition as part of Kennington

The Community Council therefore requests that consideration is given to:

- 2.1 Aligning the County Division and Borough Ward boundaries in the region of Sandyhurst Lane so that they follow the same course
- 2.2 Reviewing the Borough Ward boundaries so that the Sandyhurst Farm reverts to Kennington, and to Kennington Community Council

**Paul Libreri**

---

**From:** Cllr Winston Michael  
**Sent:** 01 July 2022 17:28  
**To:** Paul Libreri  
**Subject:** Re: Kennington Community Council Submission to Community Governance Review

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Dear Paul

Further to our conversation, I am of the view that it would not only be sensible but beneficial to Sandyhurst Farm residents for it to be within Boughton Aluph and Eastwell Parish Council and Goat Lees Ward boundaries. The Farm is next to Eureka Park development, and could become the subject of future development of Eureka with Braehead included. I believe Sandyhurst Farm might be owned by Trinity College. You might know that all traffic for the proposed Eureka Park Development has to use Trinity Road as there can be no entrances at Sandyhurst Lane, so any further development will access Trinity Road which falls under the jurisdiction of BAEPC and GLW. The Westwell CP boundary follows a line that crosses SHL at Sandpits, and wrapping the BAEPC boundary around Sandyhurst Farm makes sense as it joins up with Braehead, which is within BAEPC. Bringing that whole area under the jurisdiction of a single authority has to be better for everyone. I shall speak with BAEPC and come back to you.

I trust I have explained well enough for you to understand the considerations.

With the kindest of regards  
 Winston

---

**From:** Paul Libreri <Paul.Libreri@ashford.gov.uk>  
**Sent:** 01 July 2022 11:47  
**Subject:** Kennington Community Council Submission to Community Governance Review

Dear Cllr

I attach a submission from Kennington Community Council to the Community Governance Review (CGR), for your information, as the area is within or adjacent to an area you represent. While changes to borough ward or county boundaries are outside the scope of the CGR there is provision for the Council to request that the Local Government Boundary Commission for England make consequential changes to borough ward or county boundaries where a change has been made to the parish boundary.

The area covering Sandyhurst Farm shown as the hatched area in Map 3 attached is currently unparished. The options are; that it remains unparished, is included in Westwell Parish or is included in the Kennington Community Council area.

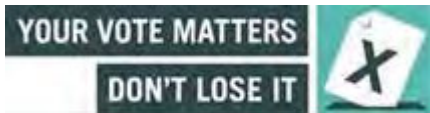
Our initial proposal suggested the area be included in Westwell Parish as the access to Sandyhurst Farm is via Sandyhurst Lane. However, given that the area is part of the site is due to be developed for housing as part of Policy S20 (Ashford Local Plan to 2030) and access will be via Trinity Road it may sit better within the Kennington Community Council area and within Goat Lees ward



Please let me know if you have any comments on the Kennington Community submission or on any other issues within the scope of the CGR.

Kind regards

Paul Libreri  
Electoral Services Manager  
Ashford Borough Council  
DDI: 01233 330 462  
Mobile: 07876 591 759  
email: [paul.libreri@ashford.gov.uk](mailto:paul.libreri@ashford.gov.uk)



If you no longer wish to receive email correspondence please [click here to unsubscribe](#) however please be aware that we may still contact you by post.

----- This e-mail , including any attachments, is intended for the named addressee(s) only and may contain marked material up to RESTRICTED and should be handled accordingly. Unless you are the named addressee (or authorised to receive it for the addressee) you may not read, copy or use it, or disclose it to anyone else. Unauthorised use, copying or disclosure is strictly prohibited and may be unlawful. Precautions have been taken to ensure that this is a virus free message but recipients are responsible for carrying out their own checks. This Council accepts no responsibility for loss or damage to any hardware, software or data resulting from this e-mail If you have received this transmission in error please contact the sender, and delete the message. Privacy Notice: Whilst fulfilling our obligations as a local authority, we may have interactions with you which results in us receiving and processing your personal data. Our privacy notice, which details how we handle and treat your personal data can be found here: <https://www.ashford.gov.uk/transparency/data-protection/privacy> -----



----- A note about how your personal data is used: As your councillor, I am the data controller of any personal data you provide to me. I will use this personal data to enable me to deal with your query or matter. This may also require me to share your personal data with Ashford Borough Council to make sure your query gets handled appropriately. If you have any questions about how your personal data is used, please let me know. For full details about how I will process your personal data please see the Councillors Privacy Notice which can be found here. <https://www.ashford.gov.uk/councillors-meetings-and-elections/councillors-and-meetings/councillors/> If at any stage you no longer wish to receive correspondence from me please reply to any email with the word unsubscribe and I will ensure any further correspondence is stopped and that your details are securely destroyed. -----





**Modern.Gov**

## Modern.Gov App

View and download agendas  
and minutes on your mobile from

[ashford.gov.uk/modern-gov-app](https://ashford.gov.uk/modern-gov-app)

# Wye with Hinxhill Parish Council



Community Governance Review  
Electoral Services  
Ashford Borough Council  
Civic Centre, Tannery Lane  
Ashford, Kent TN23 1PL.

2B Briar Close, Bramble Lane  
Wye, Ashford, Kent TN25 5HB  
01233 812459

[clerk@wyeparishcouncil.gov.uk](mailto:clerk@wyeparishcouncil.gov.uk)  
[www.wyeparishcouncil.gov.uk](http://www.wyeparishcouncil.gov.uk)

Sent by email to:  
[elections@ashford.gov.uk](mailto:elections@ashford.gov.uk)

26 June 2022

Dear Sir/Madam

## Community Governance Review 2022

Wye with Hinxhill Parish Council has considered the CGR Terms of Reference and the issues below, noted the projected electorate figure at the within the present parish boundary and the possible impacts of the changes listed on community cohesion. Wye with Hinxhill Parish Council comments as follows:

Parish name and style	Request <b>NO CHANGE</b> in Wye with Hinxhill
The ordinary year of elections	Request <b>NO CHANGE</b> in Wye with Hinxhill
Electoral arrangements: council size, the number of councillors to be elected to the council	Request a <b>REDUCTION</b> in the present number of council seats in the parish of Wye with Hinxhill from 11 to 9
Warding	Request <b>NO CHANGE</b> in Wye with Hinxhill
Grouping parishes under a common parish council or de-grouping parishes;	Request <b>NO CHANGE</b> in Wye with Hinxhill
Creating, merging, altering or abolishing parish/town/community councils.	<p><b>Wye with Hinxhill makes NO COMMENT</b>, as no changes are proposed in the Terms of Reference and there is no case for doing so.</p> <p>However, in principle, Wye with Hinxhill supports the creation of new local councils in unparished areas to improve access to representation, provided that residents of the unparished areas have requested this change.</p>



<p><b>Terms of Reference requested changes:</b></p> <p>Altering the parish boundary between Mersham and Sevington parishes to ensure all the properties in the Finberry development are within Sevington Parish.</p> <p>Altering the parish boundary between Biddenden and High Halden parishes to place all properties in Woodlands Park in Biddenden Parish.</p> <p>Consider a request to increase the number of parish councillors to be elected to Charing Parish Council</p> <p>Consider a request to increase the number of parish councillors to be elected to Kenardington Parish Council</p> <p>Consider a request to increase the number of parish councillors to be elected to Newenden Parish Council.</p> <p>Consider a request to increase the number of parish councillors to be elected to Warehorne Parish council.</p>	<p><b>Wye with Hinxhill makes NO COMMENT</b> as these proposed changes do not impact on the parish boundary of Wye with Hinxhill and as such will have no impact on community identity or community cohesion of the population of Wye with Hinxhill.</p>
<p><b>Boundary changes</b></p>	<p><b>Request NO CHANGE to the boundary of Wye with Hinxhill.</b></p> <p>No anomalies or concerns have arisen since the previous CGR and the present parish boundary is long-established and it functions well. Wye has a strong sense of its identity as a parish, and the recent review of Ashford ward boundaries confirm this position.</p> <p>No change will also keep administrative efficiencies, as the parish boundary is coterminous with Wye Ward boundary and parish/ward boundary contains two discrete LSOA for statistical purposes.</p> <p>The BCE Review 2023 shows the parish of Wye on the boundary of two revised parliamentary constituencies. Therefore, a boundary change to the parish would create anomalies and complications.</p>

Yours sincerely,

*K. Stephens*

Katherine Stephens,  
Parish Clerk



**Paul Libreri**

---

**From:** Electoral Vote  
**Sent:** 28 June 2022 09:50  
**To:** Paul Libreri  
**Subject:** FW: Community Governance Review 2002 - Wye with Hinxhill Parish Coun

FYI

Kind regards

Carolann

Carolann Bellringer  
 Electoral Services Officer  
 Ashford Borough Council  
 Tel: 01233 330530

Please note my working days are Tuesday-Friday each week

For more information about electoral services visit [www.ashford.gov.uk/elections](http://www.ashford.gov.uk/elections)

If you no longer wish to receive email correspondence please [click here to unsubscribe](#) however please be aware that we may still contact you by post.

----- This e-mail , including any attachments, is intended for the named addressee(s) only and may contain marked material up to RESTRICTED and should be handled accordingly. Unless you are the named addressee (or authorised to receive it for the addressee) you may not read, copy or use it, or disclose it to anyone else. Unauthorised use, copying or disclosure is strictly prohibited and may be unlawful. Precautions have been taken to ensure that this is a virus free message but recipients are responsible for carrying out their own checks. This Council accepts no responsibility for loss or damage to any hardware, software or data resulting from this e-mail If you have received this transmission in error please contact the sender, and delete the message. Privacy Notice: Whilst fulfilling our obligations as a local authority, we may have interactions with you which results in us receiving and processing your personal data. Our privacy notice, which details how we handle and treat your personal data can be found here: <https://www.ashford.gov.uk/transparency/data-protection/privacy> -----

---

**From:** Clerk <Clerk@wyeparishcouncil.gov.uk>  
**Sent:** 28 June 2022 09:20  
**To:** Electoral Vote <Electoral.Vote@ashford.gov.uk>; Wye with Hinxhill Parish Council  
 [REDACTED]  
**Subject:** Re: Community Governance Review 2002 - Wye with Hinxhill Parish Coun

**[CYBER SECURITY WARNING]** This email is from an external source - be careful of attachments and links. Please remember your Cyber Security training and report suspicious emails.

Dear Mr Libreri,



Thank you for your email.

Yes, I can confirm that the Parish Council wants to reduce the number of seats on the Council from 11 to 9.

The reason behind this is that the Parish Council has not had 11 Councillors in over the last 5 years and has not seen an election in over 10 years. Councillors thought that by reducing the number of Councillors that this may lead to having enough candidates to fill all seats and perhaps engage the public in an election, increasing democracy and raising awareness of the work done by the Parish Council.

Kind regards,

Katherine Stephens  
Clerk to the Parish Council

Please note my working hours are Monday - Thursday, 09.30 - 2.30.

Wye with Hinxhill Parish Council  
2B Briar Close, Bramble Lane, Wye, Ashford, Kent TN25 5HB

tel 01233 812 459  
email [clerk@wyeparishcouncil.gov.uk](mailto:clerk@wyeparishcouncil.gov.uk)  
web [www.wyeparishcouncil.gov.uk](http://www.wyeparishcouncil.gov.uk)



**Parish Council e-newsletter**

To keep up to date with local and village matters, [register](#) for our free e-newsletter

The contents of this email and any attachments are confidential to the intended recipient. They may not be disclosed to or used by or generally copied by anyone other than the intended recipient. Please notify the sender immediately if you have received this email by mistake and delete all copies from your system. It should be noted that Wye with Hinxhill Parish Council does not take any responsibility for viruses and that it is your responsibility to scan or otherwise check this email and its attachments.

Our privacy notice, which details how we handle and treat your personal data can be found here: <https://www.wyeparishcouncil.gov.uk/local-council-privacy-and-cookie.html>

---

From: Electoral Vote <[Electoral.Vote@ashford.gov.uk](mailto:Electoral.Vote@ashford.gov.uk)>

Sent: 27 June 2022 16:44:01

To: [REDACTED]

Subject: RE: Community Governance Review 2002 - Wye with Hinxhill Parish Coun

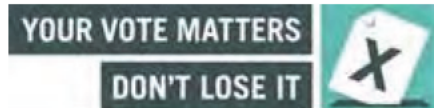
Dear Katherine

Thank you for the submission from Wye with Hinxhill Parish Council.

Can you confirm that the Parish Council wants to reduce the number of seats on the Council from 11 to 9? It would be helpful to know why the Parish Council wants to reduce the number of councillors?

Kind regards

Paul Libreri  
Electoral Services Manager  
Ashford Borough Council  
DDI: 01233 330 462  
Mobile: 07876 591 759  
email: [paul.libreri@ashford.gov.uk](mailto:paul.libreri@ashford.gov.uk)



If you no longer wish to receive email correspondence please [click here to unsubscribe](#) however please be aware that we may still contact you by post.

---

From: Clerk [REDACTED]  
Sent: 26 June 2022 12:55

[REDACTED]  
Subject: Community Governance Review 2002 - Wye with Hinxhill Parish Coun

**[CYBER SECURITY WARNING]** This email is from an external source - be careful of attachments and links. Please remember your Cyber Security training and report suspicious emails.

Dear Sir/Madam,

Please find attached correspondence from Wye with Hinxhill Parish Council.

I would be very grateful if you could confirm receipt.

I look forward to hearing from you.

Kind regards,

Katherine Stephens  
Clerk to the Parish Council

Please note my working hours are Monday - Thursday, 09.30 - 2.30.

[REDACTED]



## Boughton Aluph & Eastwell PARISH COUNCIL

### Ashford Borough Council Community Governance Review Response

Boughton Aluph & Eastwell Parish Council requests that consideration is given to changing the allocation of wards between its 8 councillors.

The proposed allocation:

Boughton Aluph (DW3 & DW4)	2 (currently 1)
Goat Lees (GL1)	5 (currently 6)
Eastwell* (DW1 & DW2)	1 (remains at 1)

\*Eastwell is a Parish.

The current allocation does not provide equality of representation. There are currently almost double the number of electors in Boughton Aluph per Parish Councillor than per elector in Goat Lees ward.

Current allocation ratios:

Boughton Aluph	1 councillor: 520 electors (predicted 2027 1:543)
Goat Lees	1 councillor: 226 electors (predicted 2027 1:226)

B

ased on 2027 predicted population figures, exact parity between Goat Lees & Boughton Aluph wards will be achieved in 2027 if the allocation is changed.

If allocation changed to 5 GL, 2 BA

GL current 1:271 (**predicted 2027 1:271**)

BA current 1:260 (**predicted 2027 1:271**)

Boughton Aluph & Eastwell Parish Council, 27 June 2022







## Community Governance Review 2022

### Kennington Community Council submission

Following meetings of Kennington Community Council, the Council requests that the following views are taken into consideration within the current Community Governance Review.

#### 1 Kennington North

Boundary reviews at County, District and Parish level in 2015-2019 resulted in an area of Kennington being transected by a number of boundaries at different levels of local government.

The Community Council Ward of Kennington North as currently defined falls into the Ashford Borough Council Ward of Goat Lees. However, part of this Community Council Ward (north west of Grosvenor Road) is in the County Division of Ashford Rural West with the remainder (south east of Grosvenor Road) being in the County Division of Ashford Rural East.

The effect of this fragmentation is an inequality of representation for the residents in this area.

This arrangement does not reflect the identities and interests of local communities, does not secure equality of representation, and does not apply the tests of physical boundaries nor parishes in a coherent way.

The Community Council therefore requests that consideration is given to:

- 1.1 Aligning the County Division and Borough Ward boundaries in the region of Grosvenor Road so that they follow the same course
- 1.2 Reviewing the Borough Ward boundaries so that the Community Council Ward of Kennington North is included in the Ashford Borough Council Ward of Kennington, recognising the historical affiliation with "Kennington Lees"

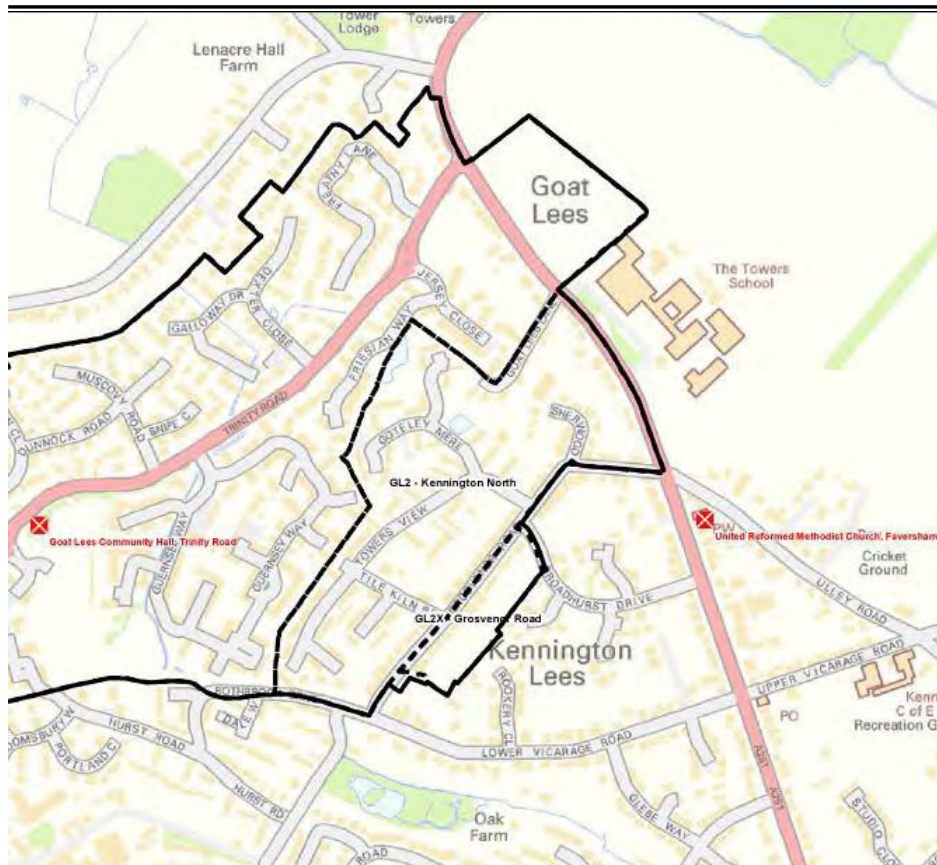


Fig 1

Polling Districts map  
(Source: Ashford Borough Council)

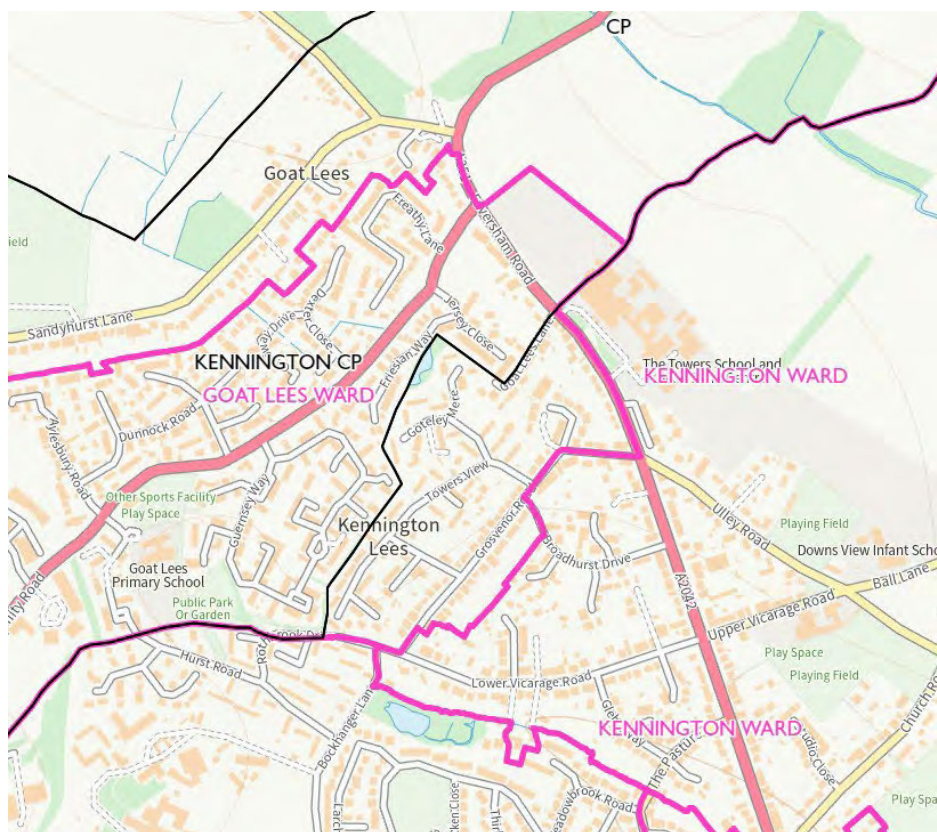


Fig 2

Community Council and  
Borough Ward boundaries  
(Source: Ordnance  
Survey)

This page is intentionally left blank

## Agenda Item No:



**Report To:** Selection and Constitutional Review Committee

**Date of Meeting:** 28<sup>th</sup> September 2022

**Report Title:** Interim Review of Parliamentary Polling Districts and Places 2022

**Report Author & Job Title:** Paul Libreri  
Electoral Services Manager

**Portfolio Holder** Cllr Gerry Clarkson  
**Portfolio Holder for:** Legal & Democratic

### Summary:

The purpose of this report is to review the proposals arising from an interim review of parliamentary polling districts and places. A public consultation on the proposed polling districts and places was held in the period beginning 9<sup>th</sup> May 2022 and concluding on 27<sup>th</sup> June 2022

### Significantly Affected Wards:

Biddenden, Conningbrook and Little Burton Farm, Furley, Kennington, Mersham Sevington South with Finberry, Rolvenden and Tenterden West, Roman and Upper Weald

### Recommendations:

That the Selection and Constitutional Review Committee approves the proposed polling districts and polling places scheme as set out in **Appendix 1** of the report.

### Background Papers:

Minutes of the Local Government and Polling Districts Task Group 18<sup>th</sup> July 2022

### Contact:

Paul Libreri – Electoral Services Manager  
paul.libreri@ashford.gov.uk – Tel: (01233)330462

## **Report Title:** Interim Review of Parliamentary Polling Districts and Places 2022

### **Introduction and Background**

1. The interim review is being conducted to facilitate changes to electoral boundaries resulting from a Community Governance Review of parish electoral arrangements in Ashford.
2. It is the duty of the council of each district or London Borough to divide their area into polling districts for the purpose of UK parliamentary elections for so much of any constituency as is situated in their area and to keep those districts under review.
3. Section 18C of the Representation of the People Act 1983 requires every local authority to conduct a full review of parliamentary polling districts and places every five years. The next statutory review must commence from 1<sup>st</sup> October 2023 and be completed by 31<sup>st</sup> January 2025.

### **Recommendations**

4. The Local Government and Polling District Task Group recommends that the Selection and Constitutional Review Committees approves the polling district scheme as per **Appendix 1** attached and designates each ward as the polling place.
5. The report recommends the following changes to the current arrangements
  - Biddenden – deletion of polling district BI2 - Woodlands
  - Conningbrook and Little Burton Farm – creation of a new polling district to serve Conningbrook Lakes.
  - Furley Ward – Change of polling station.
  - Kennington – Move Oak Farm from KE1-Kennington Lees to KE1X – Faversham Road to reflect county boundary.
  - Mersham, Sevington South with Finberry – restructure polling districts to reflect changes to parish boundaries.
  - Rolvenden and Tenterden West – Change of Polling Station.
  - Roman – new polling station to serve polling district ROM2 - The Limes
  - Upper Weald – delete polling district UW3X
6. In some cases it has not been possible to find a suitable location for a polling station within the polling district or ward. The Selection and Constitution Committee are requested to designate the following polling places located outside of the ward as polling places for the polling districts listed:

<b>Polling District</b>	<b>Ward</b>	<b>Designated Polling Place</b>
AE3-Aylesford Green	Aylesford & East Stour	The Scout Hut, Breadlands Road
BY2 - The Ridge	Bybrook	Spearpoint Pavilion, The Ridge
CL1 - Little Burton Farm	Conningbrook and Little Burton Farm	Conningbrook Hotel, Canterbury Road
DW2 - Eastwell (Part) The Towers	Downs West	Goat Lees Community Hall, Trinity Road
DW4 - Boughton Aluph (Part) The Towers	Downs West	Goat Lees Community Hall, Trinity Road
GL2 - Kennington North	Goat Lees	United Reformed Methodist Church, Faversham Road,
GL2X Grosvenor Road	Goat Lees	United Reformed Methodist Church, Faversham Road,
PFN1 - Park Farm North	Park Farm North	Kingsnorth Recreation Centre, Field View
RTW1-Tenterden West	Rolvenden & Tenterden West	St Mildred's Church Hall, Church Road
ROM1 - Westhawk	Roman	Mobile Polling Station, Millbank Road, Adjacent To Augustus Walk
SGW1 - Singleton West	Singleton West	Singleton Village Hall, Hoxton Close
WA1 - Singleton South	Washford	Singleton Village Hall, Hoxton Close

## Consultation Planned or Undertaken

7. A public consultation on the interim review of polling districts and polling places was held from 9<sup>th</sup> May 2022 and concluded on 27<sup>th</sup> June 2022.
8. Notice of the review and details of the proposed polling districts and polling stations were made available to all Members and were published on the Ashford Borough Council website at: <https://www.ashford.gov.uk/your-council/register-to-vote-and-elections/electoral-boundaries-and-reviews/2022-polling-district-review/>
9. Responses to and acknowledgements of receipt of the consultation documents are attached as **Appendix 2**.

## Reasons for Supporting Option Recommended

10. N/A

## **Next Steps in Process**

11. Final proposals go to Full Council for approval.
12. Revised Electoral Register published on 1<sup>st</sup> December 2022.

## **Conclusion**

13. The polling station scheme set out in **Appendix 1** of the report including any amendments recommended by the Local Government and Polling District Task Group should be in place to allow for the publication of the revised electoral register on 1<sup>st</sup> December 2022

## **Portfolio Holder's Views**

14. To be given at the meeting.



## Proposed Polling Districts, Polling Places and Polling Stations 2022

### Ashford Parliamentary Constituency

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Aylesford & East Stour	South Willesborough & Newtown	Newtown	Ashford East	AE1-Newtown	747	Swan Community Centre, Turner Close	No Change	No Comment
Aylesford & East Stour	South Willesborough & Newtown	South Willesborough	Ashford East	AE2-South Willesborough	2,446	Swan Community Centre, Turner Close	No Change	No Comment
Aylesford & East Stour			Ashford East	AE3-Aylesford Green	1,227	The Scout Hut, Breadlands Road	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Beaver			Ashford South	BE1 - Beaver	1,447	Beaver Green Nursery School, Cuckoo Lane	No Change	No Comment
Beaver			Ashford South	BE2 - Brookfield	2,065	South Ashford Baptist Church, Brookfield Road	No Change	No Comment
Beaver			Ashford South	BE3 - Woolreeds	1,230	St Francis Church Hall, Cryol Road	No Change	No Comment
Beaver			Ashford East	BE3X - Farrow Court	7	St Francis Church Hall, Cryol Road	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Biddenden	Biddenden		Tenterden	BI1 - Biddenden	2,195	Biddenden Clubhouse, (Old Hall), Tenterden Road	Subject to the outcome of the CGR combine polling district BI1 - Biddenden with Polling district BI2 - Woodlands	Agree subject to CGR final recommendations
Biddenden	High Halden	Woodlands	Tenterden	BI2 - Woodlands	228	Biddenden Clubhouse, (Old Hall), Tenterden Road	Subject to the outcome of the CGR combine with polling district BI1 – Biddenden and delete BI2 - Woodlands	Agree subject to CGR final recommendations

Page 84

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Bockhanger	Kennington	Grosvenor Hall	Ashford Central	BO1 - Grosvenor Hall	2,035	Gerlach House Sheltered Housing, Beecholme Drive	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Bybrook	Kennington	Bybrook	Ashford Central	BY1-Bybrook	1,313	St Mary's Community Centre, Ryland Road	No Change	No Comment
Bybrook	Kennington	Bybrook	Ashford Rural East	BY2 - The Ridge	753	Spearpoint Pavilion, The Ridge	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Charing	Charing	Charing Hill	Ashford Rural West	CH1 - Charing	2,178	Charing Parish Hall, Station Road	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Conningbrook and Little Burton Farm	Kennington	Little Burton Farm	Ashford Rural East	CL1 - Little Burton Farm	1,823	Conningbrook Hotel, Canterbury Road	Create an additional polling district in the ward with a polling station at the Julie Rose Stadium	Agree
Conningbrook and Little Burton Farm	Kennington	Little Burton Farm	Ashford Rural East	CL2 – Conningbrook Lakes	331	Julie Rose Stadium	New polling district to serve residents of Conningbrook Lakes	Agree

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Downs North	Chilham		Ashford Rural East	DN1 - Dane Street And Shottenden	913	Chilham Village Hall, Maidstone Road	No Change	No Comment
Downs North	Chilham		Ashford Rural East	DN2 - Old Wives Lees	489	Old Wives Lees Village Hall, Long Hill	No Change	No Comment
Downs North	Molash		Ashford Rural East	DN3 - Molash	198	Molash Village Hall, Pound Lane	No Change	No Comment
Downs North	Godmersham		Ashford Rural East	DN4 - Godmersham	280	Godmersham & Crundale Recreation Hall, The Street	No Change	No Comment
Downs North	Crundale		Ashford Rural East	DN5 - Crundale	159	Godmersham & Crundale Recreation Hall, The Street	No Change	No Comment

Page 86

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Downs West	Boughton Aluph & Eastwell	Eastwell	Ashford Rural West	DW1 - Eastwell (Part)	37	The Iron Room, Faversham Road	No Change	No Comment
Downs West	Boughton Aluph & Eastwell	Eastwell	Ashford Rural West	DW2 - Eastwell (Part) The Towers	43	Goat Lees Community Hall, Trinity Road	No Change	No Comment
Downs West	Boughton Aluph & Eastwell	Boughton Aluph	Ashford Rural West	DW3 - Boughton Aluph (Part) The Village	339	The Iron Room, Faversham Road	No Change	No Comment
Downs West	Boughton Aluph & Eastwell	Boughton Aluph	Ashford Rural West	DW4 - Boughton Aluph (Part) The Towers	181	Goat Lees Community Hall, Trinity Road	No Change	No Comment
Downs West	Westwell		Ashford Central	DW4X Sandyhurst - Farm	3	Westwell Village Hall, Gold Hill	No Change	No Comment
Downs West	Westwell		Ashford Rural West	DW5 - Westwell	861	Westwell Village Hall, Gold Hill	No Change	No Comment
Downs West	Challock		Ashford Rural West	DW6 - Challock	881	The New Memorial Hall, (Small Hall Ground Floor), Blind Lane	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Furley			Ashford Central	FR1 - Northbrooke	2,205	St Teresa's Catholic Primary School, Quantock Drive	St Teresa's Parish Hall 4 Maidstone Road	Agree
Furley			Ashford South	FR1X Magazine Road	407	St Teresa's Catholic Primary School, Quantock Drive	St Teresa's Parish Hall 4 Maidstone Road	Agree
Furley			Ashford Central	FR2 - Knatchbull	1,811	Ashford North Youth Centre, Mabledon Avenue	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Goat Lees	Boughton Aluph & Eastwell	Goat Lees	Ashford Rural West	GL1 - Boughton Aluph	1,356	Goat Lees Community Hall, Trinity Road	No Change	No Comment
Goat Lees	Kennington	Kennington North	Ashford Rural West	GL2 - Kennington North	477	United Reformed Methodist Church, Faversham Road	No Change	No Comment
Goat Lees	Kennington	Kennington North	Ashford Rural East	GL2X Grosvenor Road	45	United Reformed Methodist Church, Faversham Road	No Change	No Comment

New Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Godinton			Ashford Central	GO1 - Godinton	1,913	Godinton Village Hall, Loudon Way	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Highfield			Ashford East	HI1 - Highfield	1,814	WI Hall, Church Road, Willesborough	No Change	No Comment
Highfield	Sevington with Finberry	Highfield	Ashford East	HI2 - Sevington North	211	WI Hall, Church Road, Willesborough	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Isle of Oxney	Kenardington		Tenterden	IO1 - Kenardington	220	Kenardington Village Hall, The Wish	No Change	No Comment
Isle of Oxney	Appledore		Tenterden	IO2 - Appledore	678	Appledore Village Hall, 76 The Street	No Change	No Comment
Isle of Oxney	Stone -Cum- Ebony		Tenterden	IO3 - Stone	365	Stone Cum Ebony Memorial Hall, The Street	No Change	No Comment
Isle of Oxney	Wittersham		Tenterden	IO4 - Wittersham	960	Wittersham Village Hall Clubroom, The Street	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Kennington	Kennington	Kennington	Ashford Rural East	KE1 - Kennington Lees	493	WI Hall, Faversham Road	Move Oak Farm, Vicarage Rd, TN 24 9BH to KE1X	Agree
Kennington	Kennington	Kennington	Ashford Central	KE1X - Faversham Road	13	WI Hall, Faversham Road	Oak Farm Vicarage Rd, TN24 9BH from KE1	Agree
Kennington	Kennington	Kennington	Ashford Rural East	KE2 - Downs View	1,305	St Mary's Church Hall, Church Road	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Kingsnorth Village and Bridgefield	Kingsnorth	Bridgefield	Ashford Rural South	KVB1 - Bridgefield	1,062	Kingsnorth Village Hall, Church Hill	No Change	No Comment
Kingsnorth Village and Bridgefield	Kingsnorth	Kingsnorth Village	Ashford Rural South	KVB2 - Kingsnorth Village	703	Kingsnorth Village Hall, Church Hill	No Change	No Comment
Kingsnorth Village and Bridgefield	Kingsnorth	Kingsnorth Village	Ashford Rural South	KVB3 - Stubbs Cross	227	St Francis of Assisi Mission Hall, Magpie Hall Road, Stubbs Cross	No Change	No Comment



Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Mersham, Sevington South with Finberry	Mersham		Ashford Rural East	MSF1 - Mersham	946	The Mountbatten Hall, The Forstal	Subject to the recommendations of the CGR, move properties on the Finberry estate from MSF1 into MSF3.	Agree subject to CGR final recommendations
Mersham, Sevington South with Finberry	Mersham		Ashford Rural East	MSF2 - Mersham & Finberry	262	Mobile Polling Station, Finberry Primary School, Avocet Way.	Combine polling district MSF2 with polling district MSF3.	Agree subject to CGR final recommendations
Mersham, Sevington South with Finberry	Sevington with Finberry	Sevington	Ashford Rural East	MSF3 – Sevington & Finberry	745	Mobile Polling Station, Finberry Primary School, Avocet Way	Combine with MSF2 and incorporate properties from MSF1 as per Map 1 attached and rename as MSF3 – Sevington and Finberry	Agree subject to CGR final recommendations
Mersham, Sevington South with Finberry	Sevington with Finberry	Sevington	Ashford Rural East	MSF4 – Sevington South	33	The Mountbatten Hall, The Forstal	Rename polling district MSF2 – Sevington South	Agree subject to CGR final recommendations

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Norman			Ashford East	NO1 - Hampden	1,184	United Reformed Methodist Church, Cade Road	No Change	No Comment
Norman			Ashford East	NO2 - Whitfield	890	Christchurch Community Hall, Christchurch Road	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Park Farm North	Kingsnorth	Park Farm North	Ashford Rural South	PFN1 - Park Farm North	1,849	Kingsnorth Recreation Centre, Field View	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Park Farm South	Kingsnorth	Park Farm South	Ashford Rural South	PFS1 - Park Farm South	1,879	Kingsnorth Recreation Centre, Field View	No Change	No Comment

Ward	Parish	Parish Ward		Polling District	Electorate	Polling Place	Proposal	ARO Submission
Repton			Ashford Central	RE1 - Repton	3,290	Repton Connect Repton Avenue	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Rolvenden & Tenterden West	Tenterden	Rolvenden & Tenterden West	Tenterden	RTW1- Tenterden West	574	St Mildred's Church Hall, Church Road	No Change	No Comment
Rolvenden & Tenterden West	Newenden		Tenterden	RTW2- Newenden	184	St Peters Church, Rye Road	Change of polling station to the White Hart Public House, Newenden	Agree
Rolvenden & Tenterden West	Rolvenden	Rolvenden Streyte	Tenterden	RTW3- Rolvenden Streyte	916	Rolvenden Village Hall, Maytham Road	No Change	No Comment
Rolvenden & Tenterden West	Rolvenden	Rolvenden Layne	Tenterden	RTW4- Rolvenden Layne	324	31 Maytham Road, Rolvenden Layne	No Change	No Comment

Page 92

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Roman	Kingsnorth	Roman	Ashford Rural South	ROM1 - Westhawk	1,010	Mobile Polling Station, Millbank Road, Adjacent To Augustus Walk	No Change	No Comment
Roman	Stanhope	The Limes	Ashford South	ROM2 - The Limes	165	Mobile Polling Station, Millbank Road, Adjacent To Augustus Walk	Change of polling station to the Limes Community Garden Building	Agree
Roman	Kingsnorth	Roman	Ashford Rural South	ROM3 - Brisley Farm	997	Mobile Polling Station, Land at Merino Way	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Singleton East	Great Chart with Singleton	Singleton East	Ashford South	SGE1 - Singleton East	1,803	Singleton Village Hall, Hoxton Close	No Change	No Comment
Singleton East	Great Chart With Singleton	Singleton East	Ashford Rural West	SGE1X- Chilmington	21	Singleton Village Hall, Hoxton Close	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Singleton West	Great Chart with Singleton	Singleton West	Ashford Rural West	SGW1 - Singleton West	2,014	Singleton Village Hall, Hoxton Close	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Stanhope	Stanhope	Central	Ashford South	STA1 - Stanhope	1,918	Stanhope Parish Rooms, Otterden Close	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Tenterden North	Tenterden	Tenterden North	Tenterden	TN1 - Homewood	1,049	Trinity Baptist Church Hall, Ashford Road, Tenterden	No Change	No Comment
Tenterden North	Tenterden	Tenterden North	Tenterden	TN2 - East Cross	441	Trinity Baptist Church Hall, Ashford Road, Tenterden	No Change	No Comment
Tenterden North	Tenterden	Tenterden North	Tenterden	TN3 - West Cross	513	St Mildred`s Church Hall, Church Road	No Change	No Comment

Page 34

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Tenterden South	Tenterden	Tenterden South	Tenterden	TS1 - Tenterden South	2,088	Rainbow Room, Tenterden Leisure Centre, Recreation Ground Road	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Tenterden St Michael's	Tenterden	Tenterden St Michaels	Tenterden	TSM1 – St Michael's	2,112	St Michael's Hall, Grange Road, St Michaels	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Upper Weald	Hothfield		Ashford Rural West	UW1 - Hothfield	638	Hothfield Village Hall, Park Drive	No Change	No Comment
Upper Weald	Pluckley		Ashford Rural West	UW2 - Pluckley	841	Pluckley Village Hall, Fir Toll, Station Road	No Change	No Comment
Upper Weald	Little Chart		Ashford Rural West	UW3 - Little Chart	205	Little Chart Village Hall, The Street	No Change	No Comment
Upper Weald	Little Chart		Ashford Rural West	UW3X - Little Chart Hurstford Lane	3	Little Chart Village Hall, The Street	Combine with polling district UW3 and delete polling district UW3X	Agree
Upper Weald	Charing	Charing Heath	Ashford Rural West	UW4 - Charing Heath	361	Charing Heath Village Hall, Church Hill	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Victoria			Ashford Central	VI1 - Barrow Hill	941	The Scout Hall, Forge Lane	No Change	No Comment
Victoria			Ashford South	VI2 - Watercress	810	Mobile Polling Station, Ford Way	No Change	No Comment
Victoria			Ashford South	VI3 - Town Centre	927	Ashford Parish Rooms, The Church Yard	No Change	No Comment
Victoria			Ashford South	VI4 - Station	2,093	Ashford Community Church, Francis Road	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Washford	Great Chart with Singleton	Washford	Ashford South	WA1 - Singleton South	596	Singleton Village Hall, Hoxton Close	No Change	No Comment
Washford	Kingsnorth	Washford Farm	Ashford Rural South	WA2 - Washford Farm	1,121	Mobile Polling Station, Junction of Langney Drive and Stanhope Road	No Change	No Comment
Washford	Stanhope	Speldhurst Close	Ashford South	WA3 - Stanhope Speldhurst	343	Mobile Polling Station, Junction of Langney Drive and Stanhope Road	No Change	No Comment



Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Weald Central	Great Chart With Singleton	Great Chart with Singleton North	Ashford Rural West	WC1 - Great Chart Village	648	Great Chart Village Hall, The Street	No Change	No Comment
Weald Central	Great Chart With Singleton	Chilmington Green	Ashford Rural West	WC2 - Chilmington Green	414	Great Chart Village Hall, The Street	No Change	No Comment
Weald Central	High Halden	High Halden	Tenterden	WC3 - High Halden	1,377	High Halden War Memorial Hall, Ashford Road	No Change	No Comment
Weald Central	Bethersden		Ashford Rural West	WC4 - Bethersden	1,370	Bethersden Village Hall, Forge Hill	No Change	No Comment

Page 97

New Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Weald North	Egerton		Ashford Rural West	WN1 - Egerton	876	The Games Barn, Rock Hill Road	No Change	No Comment
Weald North	Smarden		Ashford Rural West	WN2 - Smarden	1,222	Hop Pocket, Smarden Charter Hall, Chessenden Lane	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Weald South	Orlestone		Ashford Rural South	WS1 - Orlestone	1,260	Victory Hall, Ruckinge Road	No Change	No Comment
Weald South	Warehorne		Ashford Rural South	WS2 - Warehorne	278	Warehorne Village Hall, Church Road	No Change	No Comment
Weald South	Shadoxhurst		Ashford Rural South	WS3 - Shadoxhurst	1,072	Shadoxhurst Village Hall, Hornash Lane	No Change	No Comment
Weald South	Woodchurch		Ashford Rural South	WS4 - Woodchurch	1,714	Woodchurch Village Hall Annex, Front Road	No Change	No Comment

2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68  
69  
70  
71  
72  
73  
74  
75  
76  
77  
78  
79  
80  
81  
82  
83  
84  
85  
86  
87  
88  
89  
90  
91  
92  
93  
94  
95  
96  
97  
98  
99  
100

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Willesborough			Ashford East	WIL1 - Aylesford	755	The Scout Hut, Breadlands Road	No Change	No Comment
Willesborough			Ashford East	WIL2 - Hythe Road	2,475	Christchurch Hall, Albemarle Road	No Change	No Comment
Willesborough			Ashford East	WIL3 - William Harvey	1,471	Mobile Polling Station, Junction of Blackwall Road South and Kennington Road	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Wye with Hinxhill	Wye with Hinxhill		Ashford Rural East	WY1 - Wye with Hinxhill	1,860	Wye Village Hall, Bridge Street	No Change	No Comment

## Folkestone & Hythe Parliamentary Constituency

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Bircholt	Brook		Ashford Rural East	BLT1 - Brook	260	Brook Village Hall, The Street	No Change	No Comment
Bircholt	Hastingleigh		Ashford Rural East	BLT2 - Hastingleigh	196	Evington Hall, Hastingleigh	No Change	No Comment
Bircholt	Brabourne		Ashford Rural East	BLT3 - Brabourne	348	Brabourne Village Hall, Lees Road	No Change	No Comment
Bircholt	Brabourne		Ashford Rural East	BLT4 - Brabourne Lees	705	Brabourne Baptist Church Hall, Plain Road	No Change	No Comment
Bircholt	Smeeth		Ashford Rural East	BLT5 - Smeeth	716	Brabourne Baptist Church Hall, Plain Road	No Change	No Comment

Ward	Parish	Parish Ward	County	Polling District	Electorate	Polling Place	Proposal	ARO Submission
Saxon Shore	Aldington & Bonnington	Aldington	Ashford Rural East	SAX1 - Aldington	1,105	The Fraser Room, Aldington Village Hall, Goldwell Lane	No Change	No Comment
Saxon Shore	Aldington & Bonnington	Bonnington	Ashford Rural East	SAX2 - Bonnington	102	The Fraser Room, Aldington Village Hall, Goldwell Lane	No Change	No Comment
Saxon Shore	Bilsington		Ashford Rural South	SAX3 - Bilsington	256	Bilsington Village Hall, Newchurch Road	No Change	No Comment
Saxon Shore	Ruckinge		Ashford Rural South	SAX4 - Ruckinge	251	Ruckinge Village Hall, Hamstreet Road	No Change	No Comment
Saxon Shore	Ruckinge		Ashford Rural South	SAX5 - Upper Ruckinge	381	Bromley Green Hall, Bromley Green Road	No Change	No Comment

## Appendix 2

### 2022 Interim Polling Districts and Polling Places Review Consultation Responses

John Leeves Clerk Newenden Parish Council	The new village hall in Newenden is still under construction. The project has exhausted all of its funding and the Parish Council is exploring ways to rescue the situation but a not inconsiderable sum is required to complete it. There is probably little chance of it being complete by the time of elections in May next year. This therefore means that you should plan on using St Peter's church as a polling station.																								
Cllr Lyn Suddards Beaver Ward Polling Stations	Thank you for consulting with me over this matter. I am concerned that reducing the number of polling booths would have a negative impact on the turn out to the election. Therefore I would oppose the reduction of polling stations and would ask that we continue to use Beaver Green School. However it may be that we need a Portacabin or temporary booth in the grounds. We do need to minimise the problems for the school.																								
County Cllr Dirk Ross Beaver Ward Polling Stations	<p>I note the comments made by Cllr Lyn Suddards and would welcome an update from Ashford Borough Council.</p> <p>We had elections in Beaver in 2019 as planned for full ABC elections. 2021 was KCC elections and a by election in Beaver ward.</p> <p>What was the polling booth tally and listing of venues for those years?</p> <p>What is the proposed polling booth remit for 2023 as the next planned ABC elections?</p> <p>I can then make a judgement and look with our borough councillors to ensure we have adequate facilities across the area to vote.</p> <p>I would welcome information to know the proposed outcomes.</p> <p><b>Response from Paul Libreri</b></p> <p>The voting figures for Beaver Ward in 2019 and 2021 were as follows:</p> <table><tr><th>Polling District</th><th>Polling Station</th><th>Polling Station Voters 2021</th><th>Turnout 2021</th><th>Polling Station Voters 2019</th><th>Turnout 2019</th></tr><tr><td>BE1</td><td>Beaver Green School</td><td>1279</td><td>241</td><td>1297</td><td>244</td></tr><tr><td>BE2</td><td>South Ashford Baptist Church</td><td>1799</td><td>288</td><td>1660</td><td>274</td></tr><tr><td>BE3/BE3X</td><td>St Francis Church Cryol Road</td><td>1072</td><td>188</td><td>1092</td><td>216</td></tr></table>	Polling District	Polling Station	Polling Station Voters 2021	Turnout 2021	Polling Station Voters 2019	Turnout 2019	BE1	Beaver Green School	1279	241	1297	244	BE2	South Ashford Baptist Church	1799	288	1660	274	BE3/BE3X	St Francis Church Cryol Road	1072	188	1092	216
Polling District	Polling Station	Polling Station Voters 2021	Turnout 2021	Polling Station Voters 2019	Turnout 2019																				
BE1	Beaver Green School	1279	241	1297	244																				
BE2	South Ashford Baptist Church	1799	288	1660	274																				
BE3/BE3X	St Francis Church Cryol Road	1072	188	1092	216																				

	<p>The provision of polling stations for 2023 will depend on the outcome of this review process. Our preferred option would be to use the school.</p> <p><b>Response from Cllr Dirk Ross</b></p> <p>Many thanks for the data and to include me in any future updates. My division takes in the whole of Beaver ward so I want to of course make sure this area has adequate voting facilities – otherwise it will deter people to vote if too far.</p>
Cllr Geoff Meaden	<p>I note in the introduction to the above review that comments are welcome that relate to the naming of Districts or Parishes. A small comment to make concerns polling area DN1. This area is named "Dane Street and Shottenden". In fact about 85% of the built up area would comprise of the only small town in Downs North, i.e. Chilham, and the Parish is named Chilham Parish Council. A name change is recommended for DN1. I would suggest "Chilham and Shottenden". Dane Street is just a very small cluster of houses.</p>
Acting Returning Officer Folkestone & Hythe District Council	<p>The Acting Returning Officer for Folkestone &amp; Hythe District Council has no comments on the review.</p>
Chris Morley Kennington Community Council	<p>With the development of new housing at Conningbrook Lakes, the eastern part of Conningbrook and Little Burton Farm Ward is poorly served.</p> <p>I suggest that a Polling Station is provided to serve this estate, possibly at the Julie Rose stadium.</p>
Alan Cooper Chair of Kennington Community Council	<p>I am writing to comment on the interim review as it affects two wards falling within the area of the Kennington Community Council, of which I am Chair, though I make these comments in a personal capacity.</p> <p><b>Conningbrook and Little Burton Ward</b></p> <p>The map of this ward is out of date as it does not show the substantial number of new housing units which have been constructed or are under construction on land adjacent to the Julie Rose Stadium. Further construction is planned in the area between those houses and the railway line. On grounds of both growth in the number of electors (risking overcrowding at the sole polling station during peak voting hours) and of carbon consumption, a second polling station should be planned, if practical, at the Stadium, which would be within walking distance for many electors and on the route home from work for others.</p> <p><b>Bybrook Ward</b></p> <p>It is unfortunate that the polling station at St Mary's Community Centre is situated far away from the most economically disadvantaged electors in the polling district. I believe that it is policy not to make use of school halls as polling stations these days but the Borough Council should actively explore other options in the vicinity of the Phoenix School, pending construction of a</p>

	new community facility on the site at the junction of Bybrook Road and Belmont Road.
--	--



ASHFORD  
BOROUGH COUNCIL

**Agenda Item No:** 6

**Report To:** Selection and Constitutional Review Committee

**Date of Meeting:** 29<sup>th</sup> September 2022

**Report Title:** Update on Appointments to Cabinet Boards and Outside Bodies

**Report Author & Job Title:** Danny Sheppard – Member Services Manager

**Portfolio Holder:** Cllr. Clarkson

**Portfolio Holder for:** (Leader of the Council)

**Summary:** To ask the Committee to ratify a small number of updates to the appointments reported to this Committee on 3<sup>rd</sup> May and 30<sup>th</sup> June and subsequently ratified at Meetings of the Full Council.

**Key Decision:** NO

**Significantly Affected Wards:** N/A

**Recommendations:** The Committee is asked to note and approve the following appointments:

- Ashford Strategic Delivery Board – Cllr Ovenden added as an Observer.
- KCC Superannuation Fund Committee – Cllr Clokie no longer Conservative Rep for Kent Districts.
- NHS Kent and Medway Integrated Care Board – Cllr Bartlett – Rep for East Kent Districts

**Policy Overview:** The appointment of Members to outside bodies/organisations assists Councillors in their community engagement role.

**Financial Implications:** None

**Legal Implications:** None

**Exempt from Publication:** NO

**Background Papers:** None

**Contact:** danny.sheppard@ashford.gov.uk – Tel: (01233) 330349



## **Update on Appointments to Cabinet Boards and Outside Bodies**

### **Introduction and Background**

1. To ask the Committee to ratify a small number of updates to the appointments reported to this Committee on 3<sup>rd</sup> May and 30<sup>th</sup> June and subsequently ratified at Meetings of the Full Council.

### **Current Position/Proposal**

2. Ashford Strategic Delivery Board  
The Leader has expressed his wish to add Cllr Ovenden to this Board as an Observer due to his position at the Leader of the largest Opposition Group on the Council.
3. KCC Superannuation Fund Committee  
Cllr Clokie has stepped down from his position as Conservative Representative for Kent Districts on this Committee. As Cllr Clokie has held this position for a number of years, Ashford will allow his replacement to be selected from another District.
4. NHS Kent and Medway Integrated Care Board  
Cllr Bartlett to be appointed to this Board to represent East Kent Districts.

### **Implications and Risk Assessment**

5. The appointment of Members to outside bodies/organisations assists Councillors in their community engagement role.

### **Conclusion**

6. The Committee is asked to note and approve the following appointments:
  - **Ashford Strategic Delivery Board – Cllr Ovenden added as an Observer.**
  - **KCC Superannuation Fund Committee – Cllr Clokie no longer Conservative Rep for Kent Districts.**
  - **NHS Kent and Medway Integrated Care Board – Cllr Bartlett – Rep for East Kent Districts**

### **Portfolio Holder's Views**

7. The Leader of the Council is Chairman of this Committee and will give his views at the Meeting

### **Contact and Email**

Danny Sheppard (01233) 330349 – [danny.sheppard@ashford.gov.uk](mailto:danny.sheppard@ashford.gov.uk)